



KISHWAUKEE COLLEGE ART GALLERY ARTIST EXHIBITION CONTRACT

Exhibition: Kishwaukee College Fall 2023 Juried Student Art Exhibition

Please complete, sign, and return contract to Kishwaukee College Art Gallery.

Attach completed Exhibition Inventory Sheet to contract.



Upon application approval:

This contract for exhibition of original artwork by:

Artist name: _____

(Hereinafter referred to as "Artist")

1. Exhibition: Artwork must be dropped off between these dates: 11/27/23 - 11/30/23, by 12:30.

Artist agrees to exhibit the named work(s) in KC Art Gallery. The work will be on display from date: 12/4/23 to date: 1/25/24. Artist agrees not to remove any work from the exhibition prior to the closing date. The Artist must submit a signed and completed contract along with the artwork information attached to their submission. Opening reception will be on 12/4/23 from 11-12:30 pm.

2. Delivery & inventory: Work must be delivered to the Office of Instruction, B1304, along with a completed inventory list of title, and medium, and installation instructions if necessary. KC Art Gallery retains the right to exclude individual pieces from the exhibition. You may submit up to 10 artworks.

3. Exhibition-ready work: The artist agrees to provide work that is ready for exhibition. For any two-dimensional work, it must have hanging hardware installed on the piece so that it is ready-to-hang. It is recommended that works intended for wall display have wire cable or equivalent firmly attached to the back that can be hung from nails. Three-dimensional works should be stable and secure, and be able to fit through the entrance door. Work must be professionally presented. For example, small to medium-sized two-dimensional work should be either matted or framed. Larger works on paper or panel may

be presented with grommets and nails, floating by way of rare earth magnets, or by way of L-pins. Works on stretcher bars may be exhibited unframed, as the bars may function as its own kind of frame. If there any special installation needs or instructions, the artist must present these with their work. Video works must be submitted as an mp4 file and may be emailed to mhalpern@kish.edu. Artist may want to create credits label within their video. Videos of all submissions will be combined for exhibition presentation.

5. After the exhibit: The artist is responsible for picking up their artwork after the show closes between date: 1/26/24 and date: 2/9/24. Any artwork not picked up by this date: 2/9/24 will become the property of KC Art Gallery. Contact Miles Halpern at mhalpern@kish.edu to collect work after exhibition.

6. Declined artworks: Works not accepted for exhibition must be picked up by date: 2/9/24 or they will become the property of Kishwaukee College.

7. Reproduction and publicity rights: Kishwaukee College is responsible for publicity. KC Art Gallery has the rights to use photographs of the artwork to promote the gallery and exhibition.

8. Liability and protection: Kishwaukee College is not responsible for damage to the artworks and will not compensate students for damage that occurs while the work is in possession of the gallery, however the gallery will work to protect the artwork against removal from the exhibition space, loss, or damage from any external causes while on location in the art gallery during the contractual exhibition period.

9. Eligibility: All currently enrolled KC students.

Artist name (print clearly): _____

E-mail: _____

Phone or cell #: _____

Artist Signature	Date	KC Juried Student Art Show Coordinator	Date
KC Art Gallery Kishwaukee College 21193 Malta Road Malta, IL 60150 815-825-9322	For info about the Juried Student Art Exhibition and artwork pick-up, contact: Miles Halpern, Associate Professor of Art & Design Fall 2023 Juried Student Art Show Coordinator 815-825-9345	mhalpern@kish.edu	www.kish.edu/artevents

Artwork Inventory Sheet: please fill out for each artwork and place label on the back or bottom of submission.

Artist name: _____

Title: _____

Medium: _____

Installation instructions: _____

E-mail: _____

Artist name: _____

Title: _____

Medium: _____

Installation instructions: _____

E-mail: _____

Artist name: _____

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