



General Information for Student Government Officer Application

Application is due to Student Involvement office C1120 or email to studentlife@kish.edu by Friday, March 5, 2021

Name: _____

Address: _____

City: _____

Student ID: _____

Email: _____

Phone: _____

Position interested in running for: _____



Student Government Officer Requirements/Responsibilities

SGA Officer elected roles:

President

Vice President

Treasurer

Secretary

Diversity Officer

Communications Officer (new in 2021)

The SGA Officer performs the essential task of being the liaison between the other clubs and the Student Government Association (SGA) as well as the Kishwaukee College student body. The SGA Officer major responsibility is to be a voice of the students on campus in developing programming and community service through the SGA organization. They also are part of once a month Club Council meetings with other officers from other Kishwaukee College clubs to collaborate on events, fundraising and community engagement.

**SGA Officers will be voted in to positions during March/April Student Government Elections and will report to their first meeting in August of elected year but would be encouraged to be a part of current SGA officer meetings in spring.*

Requirements of SGA Officer:

- Student must have successfully completed 9 credit hours and be actively enrolled in 6 credit hours during their time of service.
- Student should plan on being an officer for both fall and then spring semester once elected
- Student must not have any Code of Conduct Violations
- **Student must have a cumulative 2.25 GPA**
- Student may not be a full time or part time employee of the college; not excluding employment
- Student must be in good academic standing
- Student should have strong written and verbal communication skills.
- Student should be able to attend once a month Student Government Association (SGA) meeting
- Student should run one Club Council meeting a semester (rotating each month with other SGA officers) with assistance from SGA Staff Advisor or Student Involvement Coordinator

Expectations of SGA Officer:

- SGA Officer should conduct themselves in a professional manner at all times during meetings and while representing organization on campus events and in community
- Maintain communication with clubs and organizations on campus to ensure collaboration and success in Club Council meetings.
- SGA Officer should plan on attending SGA meetings at designated times each month and if not able to attend need to communicate with SGA Staff Advisor and fellow officers at least day before meetings is much as possible

Travel Expectations

- Encouraged to attend Student Advocacy Day in Springfield Illinois in April of service year as elected officer

