



## Dropping Classes:

### Dropping/Removing 'Planned' Course

- 1) If you wish to REMOVE a class, click the X in the upper right corner of the class in your **schedule**. *THIS ONLY WORKS IF COURSE IS PLANNED*

The screenshot shows a course schedule interface. On the left, there are two course cards. The top card is for 'ART-282-5001: Introduction to Visual Arts', which is marked as 'Planned'. It includes details like 'Credits: 3', 'Grading: Graded', 'Instructor: King, T', and '1/18/2017 to 5/19/2017'. A yellow 'X' icon is in the top right corner of the card. The bottom card is for 'BIO-101-5003: Environmental Biology', also marked as 'Planned', with a yellow 'X' icon. The main part of the interface is a grid with time slots from 10am to 8pm and days from Sun to Fri. Several course boxes are placed in the grid, each with a yellow 'X' icon in its top right corner, indicating they can be removed. The courses shown in the grid include BIO-101-5003, ART-282-5001, SOC-170-5006, and BIO-102-5004.

- 2) If you wish to remove the class completely, you must go to your **timeline** and click the X in the term you wish to remove it from. If you don't remove it from your timeline, it will remain indefinitely.

### Dropping/Removing 'Registered' Course

- 3) If you wish to DROP a class you have registered for, you must click the **Drop** button under the desired course.

**\*\*\*NOTE: You cannot drop courses after the withdrawal period\*\*\***

The screenshot shows a course schedule interface for 'Fall 2017'. The top navigation bar includes 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers'. A 'Register Now' button is in the top right. Below the navigation, there are filters and a 'Save to iCal' button. The main part of the interface is a grid with time slots from 8am to 2pm and days from Sun to Sat. A course box for 'PSY-102-3001: Intro Psychology' is shown in the grid, marked as 'Registered, but not started'. A yellow 'Drop' button is visible in the course card on the left. A dialog box titled 'Register and Drop Sections' is overlaid on the grid. The dialog contains the text: 'You have elected to drop: PSY-102-3001 (3 Credits)'. Below this, it says 'Select sections to drop:' and shows a checked checkbox next to 'PSY-102-3001 (3 Credits)'. At the bottom of the dialog are 'Cancel' and 'Update' buttons.