Dropping Courses
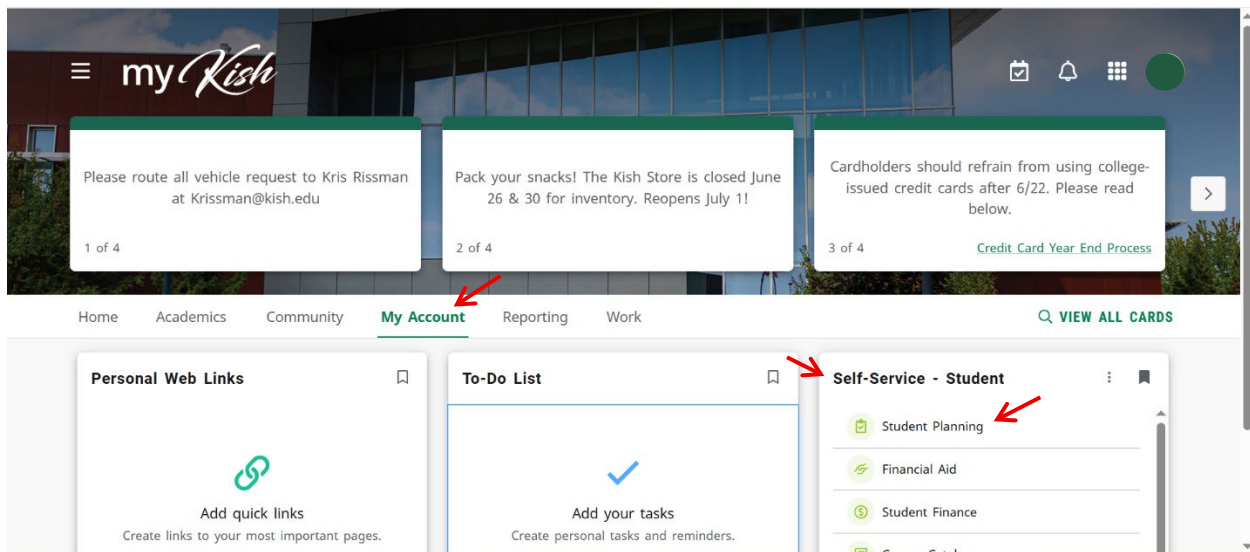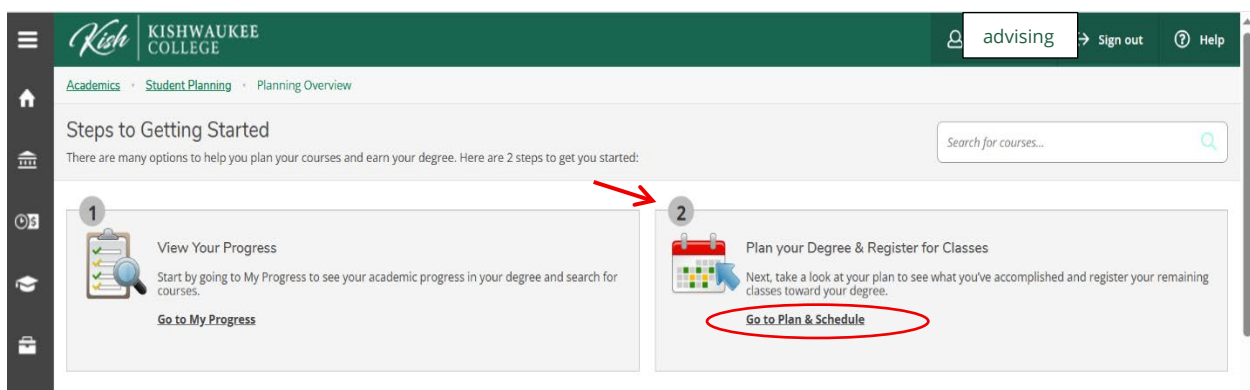
1) Login to your [MyKish account](#).

2) Navigate to the "My Account" section, then locate the card labeled "Self-Service – Student." From there, click on "Student Planning."

3) In the second box, click on "Go to Plan & Schedule."

4) In the "Plan Your Degree and Schedule Your Courses" section, identify the course you wish to drop. If you're within the designated drop period, you will be able to use the "Drop" button beneath the course—click it to proceed. **Note:** If the drop period has passed, you'll need to contact your assigned academic advisor to discuss withdrawing from a course.

5) Once you press the "Drop" button, a confirmation screen will populate. Select the courses you'd like to drop. Then click "Update."

6) To confirm you successfully dropped the course, the course will display as "Planned" and the "Register" button will show under the course.