

KISHWAUKEE COLLEGE VETERAN STUDENTS SATISFACTORY ACADEMIC PROGRESS STANDARDS (SAP)

All students applying for and receiving federal and state Veteran's educational benefits must maintain satisfactory academic progress.

- Veteran students' academic progress is measured by **Grade Point Average (GPA) and Completion Rate** (see SAP policy in the Kishwaukee College Catalog)

ACADEMIC GOOD STANDING

- Students must maintain Academic Good Standing to continue to receive Veteran's educational benefits at Kishwaukee College.
- Students must be meeting a minimum 2.0 GPA to be in good standing to use their Veteran's benefits.
- Once a student drops below 2.0, they are placed on a warning semester.

ACADEMIC WARNING

- Students NOT in **GOOD STANDING**, are allowed **ONE** semester of academic warning if the Kishwaukee College GPA falls below 2.0 or completion rate falls below 67%.
- Students placed on academic warning will be allowed to receive monthly VA benefits and/or use the state grant programs (IVG, ING) for **ONE SEMESTER**.
- During that semester, the student's cumulative GPA must improve to 2.0. If the GPA has not increased to 2.0 or above, the student may complete an appeal to reinstate benefits.
- Students on Academic Probation (AFTER AN APPEAL HAS BEEN GRANTED) are placed on Financial Aid Warning Status.

APPEALS

Students may appeal their eligibility for VA benefits based on extenuating circumstances that cause unsatisfactory academic progress which can be fully documented will be reviewed. Written appeals with appropriate documentation are to be directed to the Financial Aid Office at Kishwaukee College. All appeals and reinstatement of eligibility must occur within the first three weeks of the subsequent semester.

Steps to appeal include:

- Complete the Financial Aid Appeal form that is available on the College website and/or in the Financial Aid Office.
- Attach sufficient documentation that supports the special circumstances that resulted in the suspension and how the circumstances have been resolved.
- Students are typically notified of the SAP Appeals Committee's decision by mail.

REINSTATEMENT

A student who has been terminated from receipt of benefits may be eligible for reinstatement when the student's GPA reaches 2.0 or higher and/or completion rate reaches 67% or higher.

WITHDRAWALS

Courses that are withdrawn from and no grades are received; **for VA purposes ONLY**, are not counted toward academic standing. **However**, If a student is receiving monthly benefits, this may affect the amount of benefits they receive. If you are called up to active duty, please contact the financial aid office before leaving.

REPEATS

Students using VA benefits are allowed to repeat courses that have been dropped, withdrawn, failed, or a higher grade is required to continue in degree program. If the course was successfully completed and a higher grade is not required as a prerequisite to another course, it cannot be repeated.

REMEDIAL/DEVELOPMENTAL

Students using VA benefits are eligible to take remedial/developmental that are **IN PERSON** only. Remedial/developmental courses that are online/hybrid are NOT eligible for VA benefits.

FREQUENCY OF SATISFACTORY ACADEMIC PROGRESS EVALUATION

Students will be evaluated at the end of each semester: summer, fall and spring. After each semester, students will be placed in the appropriate status and will be notified by e-mail if placed on Warning or Suspension.

KISHWAUKEE COLLEGE BILLS

Students, who are NOT on good standing, are responsible for their bill at Kishwaukee College, while waiting for a response on an appeal. Veteran's benefits cannot be certified until a student is in good standing or on a warning semester. Students should sign up for a payment plan as soon as possible, in order to remain registered in their courses.

FAILURE TO ATTEND CLASSES

Students who do not attend class within the refund period will be dropped from the roster and will be CHARGED for the class. Any dropped classes will be reported to the VA and may cause negative effects on BAH and/or cause a debt with the VA or Kishwaukee College.