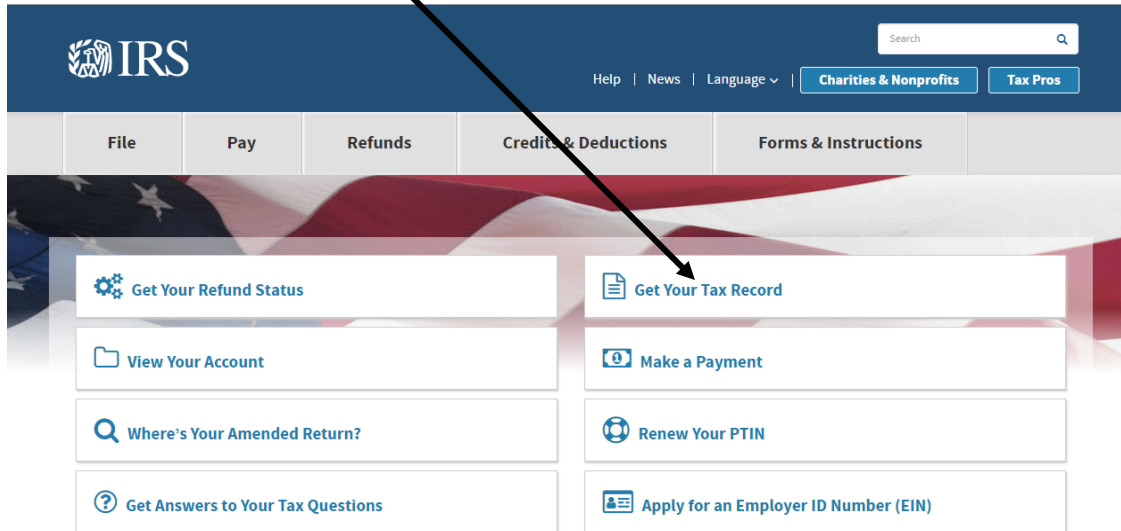
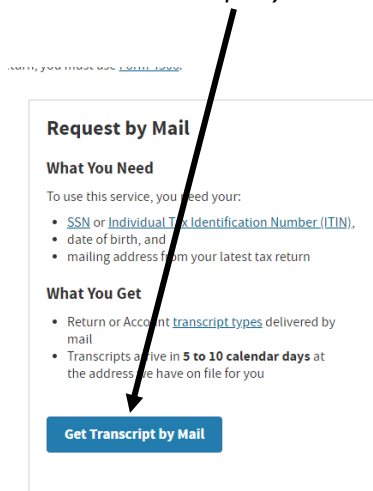


IRS Transcripts by Mail

1. Go to www.irs.gov
2. Click on *“Get Your Tax Record”*

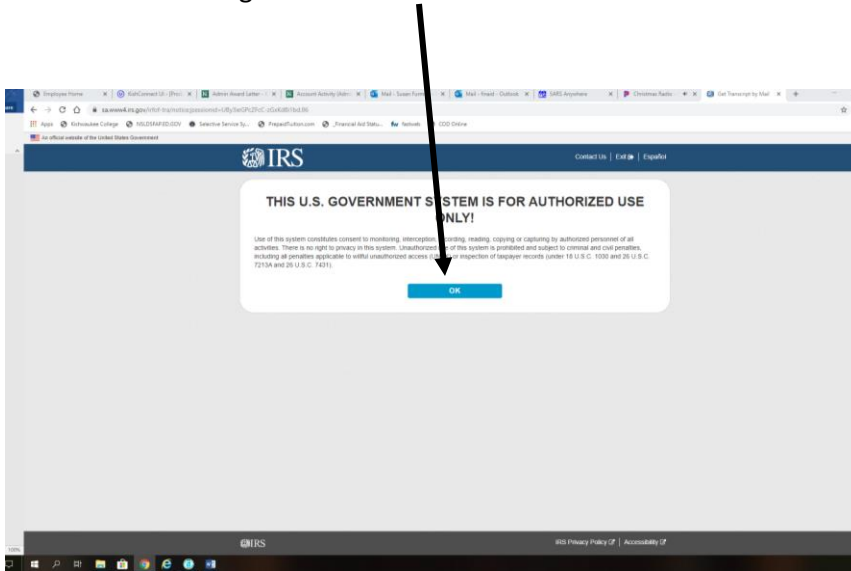


3. Click *“Get Transcript by Mail”*

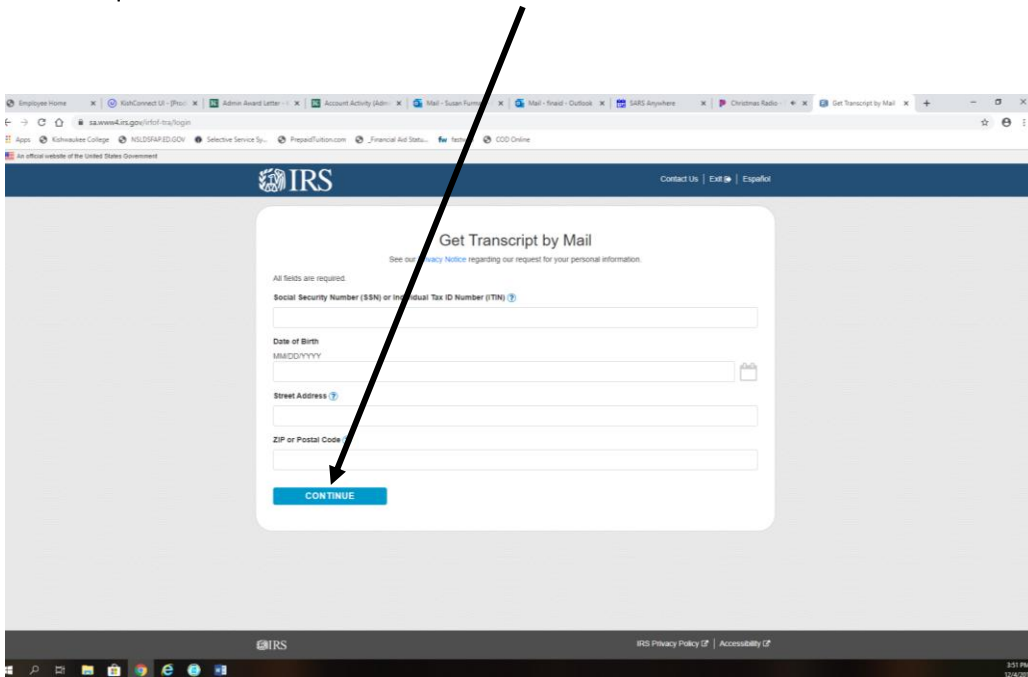


For more information, if you're trying to get a transcript to complete

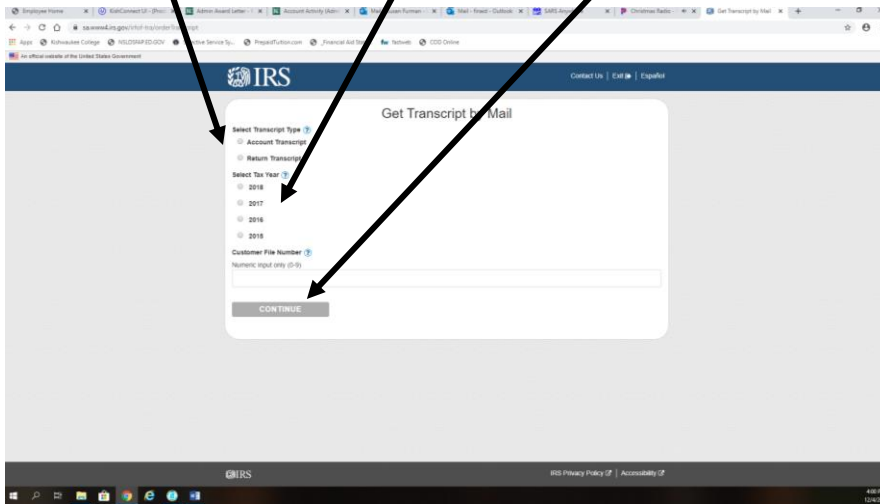
4. Government Message. Read and click on “OK”



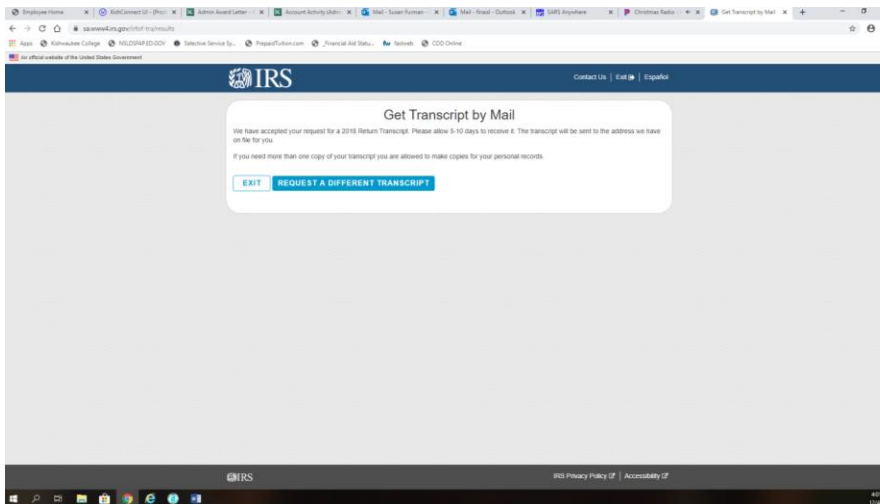
5. Enter Required Information. Click on “CONTINUE”.



6. Click on “Transcript Type” and “Tax Year”. Click “CONTINUE”.



7. Request Accepted.



NOTE:

If the request is denied, you will need to contact the IRS at 1-800-908-9946.