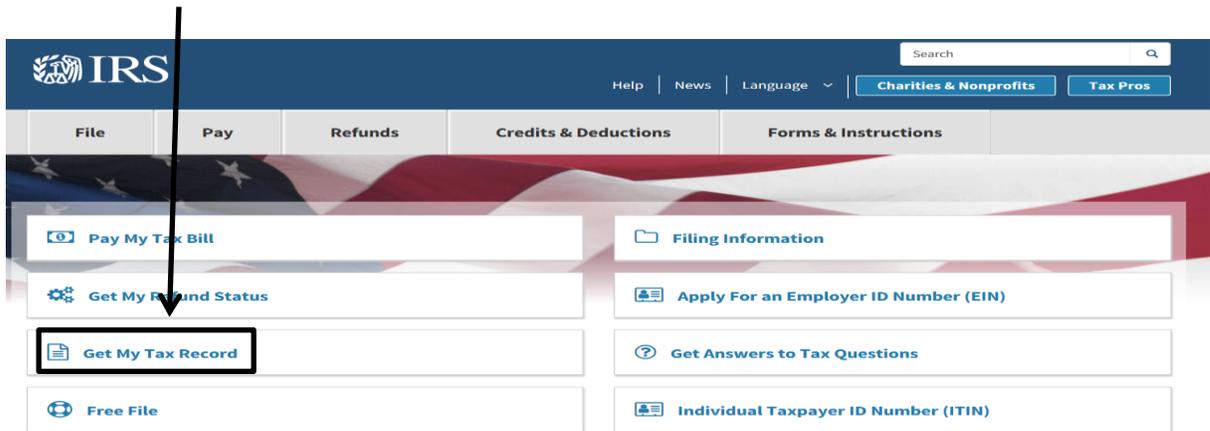


How to obtain a TAX RETURN or WAGE and INCOME Transcript On-line – Print

1. Go to www.irs.gov
2. Click on “**GET MY TAX RECORD**”.



3. Click “**GET TRANSCRIPT ONLINE**”.

Get Transcript Online

What You Need

To register and use this service, you need:

- your **SSN**, date of birth, filing status and mailing address from latest tax return,
- access to your email account,
- your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan, and
- a mobile phone with your name on the account.

What You Get

- All [transcript types](#) are available online
- View, print or download your transcript
- Username and password to return later

4. Don't have an account then click on:

Sign Up

Don't have an account? Create one now.

CREATE ACCOUNT >

Returning users skip to **Section 3**

5. Click on “**CONTINUE**” after you read the next message:

IRS

You will need to register in order to use this service

Registration is

- Fast:** Signing up only takes about 15 minutes
- Secure:** Only you will have access to your tax information
- Convenient:** you will only need to verify your identity once
- Free:** There is no charge to sign up (Message and data rates may apply to send a security code to your mobile phone)

Before we get started, we're going to ask you some simple questions to make sure you have everything you need.

CONTINUE >

6. If you can provide the information requested click on “YES” to move to the next screen.

The screenshot shows the IRS logo at the top left. Below it is the heading "You will need some information about yourself to register". Underneath, it says "Please have the following information and materials to complete registration:" followed by a bulleted list: Full Name, Email, Birthdate, Social Security Number (SSN) or Individual Tax Identification Number (ITIN), Tax filing status, and Current address. Below the list is the question "Do you have this information available?". At the bottom, there are two buttons: "NO" and "YES" with a right-pointing arrow. A black arrow points from the top right towards the "YES" button.

7. If you can provide the information requested click on “YES” to move to the next screen.

The screenshot shows the IRS logo at the top left. Below it is the heading "You need a financial account to register". Underneath, it says "To verify your identity, we will need a number from ONE of your financial accounts. We can use any of the following:" followed by a bulleted list: Credit Card OR, Mortgage or Home Equity Loan OR, Home Equity Line of Credit OR, and Auto Loan. Below the list, it says "You will only need to provide the loan account number or a few digits from a credit card number. We only use this information to verify your identity. You will not be charged any money and are not sharing any account balances or other financial information with us." Below that, it says "A soft inquiry will show up on your credit report to let you know that the IRS accessed your credit report information. This will not increase or decrease your credit score and lenders will not be able to see this." Below that, it says "If you have placed a credit security freeze with Equifax, you must contact Equifax to have the freeze temporarily removed before continuing. Once registration is complete, you may contact Equifax to resume the freeze." Below that, it says "Do you have this financial information available? (If you don't have the account information on hand, you should answer 'No'.)". At the bottom, there are two buttons: "NO" and "YES" with a right-pointing arrow. A black arrow points from the top right towards the "YES" button.

8. If you have your mobile phone click on “YES” to move to the next screen.

The screenshot shows the IRS logo at the top left. Below it is the heading "You need your mobile phone to register". Underneath, it says "We take extra steps to protect your information by sending a text message to your phone." Below that, it says "Your name must be associated with your mobile phone account to verify your phone number today. This service won't work on Pay-As-You-Go (Prepaid) plans, landlines, Skype, Google Voice, or similar virtual phones. This phone number should be a US-based phone (country code +1)." Below that, it says "If we can't verify your phone number today, we'll provide an alternative verification option which takes 5-10 calendar days. You will still need a phone capable of receiving text messages to complete registration." Below that, it says "Do you have your mobile phone with you so that we can send you a text message?". At the bottom, there are two buttons: "NO" and "YES" with a right-pointing arrow. A black arrow points from the top right towards the "YES" button.

9. Complete the next screen with required information and click on **“SEND CODE”**.

Let's Get Started!

It sounds like you have all the necessary information available and can begin.

First Name (as it appears on your most recent tax return)

Last Name (as it appears on your most recent tax return)

Email Address

Confirm Email Address

A confirmation code will be sent to your email address. You will need to get the code and enter it on the next screen.

CANCEL SEND CODE >

Note: If filed jointly, primary filer information will be needed.

10. Check Your Email. Enter code received and click **“CONTINUE”**.

Check Your Email

We just sent a confirmation code to **YOUR EMAIL HERE**. This code is valid for 15 minutes. Open your email in a new window to get your confirmation code.

IMPORTANT: Keep this window open to avoid having to start over.

Enter the one-time code we emailed you:

Didn't receive the confirmation code? [Resend the email.](#)

CANCEL CONTINUE >

11. Verify A Financial Account Number. Enter required information and click **“CONTINUE”**.

We also need to verify a financial account number

To prevent identity theft and protect the security of your tax information, we need you to verify your identity by providing an active account number from **one** of the following types of financial services: credit card, auto loan, mortgage home equity loan, or home equity line of credit.

Please provide **one** of the following:

Last 8 digits of credit card

Note: We are unable to verify debit cards, corporate cards, or American Express cards.

Auto Loan Account Number

Mortgage or Home Equity Loan Account Number

Home Equity Line of Credit Account Number

I don't have a current credit card, auto loan, home equity loan, or mortgage

Financial account information

We will only use this information to verify your identity. You will not be charged any money and are not sharing any account balances with us.

A soft inquiry will show up on your credit report to let you know that the IRS accessed your credit report information. This will not increase or decrease your credit score and lenders will not be able to see this.

If you do not wish to or cannot provide the information, you will not be able to register but other options are available to you.

CANCEL CONTINUE >

12. Help Us Identify You. Complete with required information and click “**CONTINUE**”.

Help us verify your identity with some basic information

If we are not able to match the information you enter with our records, you will not be able to use this online service but [other options are available to you](#).

Personal Information

All information should match your latest tax return.

First Name
[Text Field] [Edit](#)

Last Name
[Text Field] [Edit](#)

Date of Birth
Month [Dropdown] Day [Dropdown] Year [Text Field]

Social Security Number (SSN) or Individual Tax ID Number (ITIN)
[Text Field] - [Text Field] - [Text Field]

Filing Status

I have filed a tax return in the past seven years.
Select filing status from your most recently filed tax return [Dropdown]

I have not filed a tax return in the past seven years.

Address Information

Your address must match your most recently filed tax return. [Address Help](#)

Address Line 1
[Text Field]

Address Line 2 (Optional)
[Text Field]

City
[Text Field]

State / Territory [Dropdown] **Zip Code** [Text Field] **Country** [Dropdown] (United States)

CANCEL **CONTINUE** >

13. Verify Your Phone Number. Click “**SEND MESSAGE**”.

Verify your phone number

To protect your information, we need to send a text message to your mobile phone number.

Your name must be associated with your US-based mobile phone account. We can't verify pay-as-you-go (prepaid) plans, landlines, or virtual phone numbers like Google Voice.

Enter your mobile phone number:
[Text Field]

CANCEL **SEND MESSAGE** >

A text message will be sent to your phone. Message and data rates may apply. By continuing, you opt-in to receive a one-time code via text message each time you log in. [We won't use your phone number for any other communication.](#)

Don't have a mobile phone or can't verify your phone number? Try these alternative options.

[Receive an activation code by postal mail \(5-10 calendar days\).](#) Selecting this option will allow you to create your username and password, but you won't be able to access the online service today. You'll need to come back to activate your account after you receive the activation code in the mail.

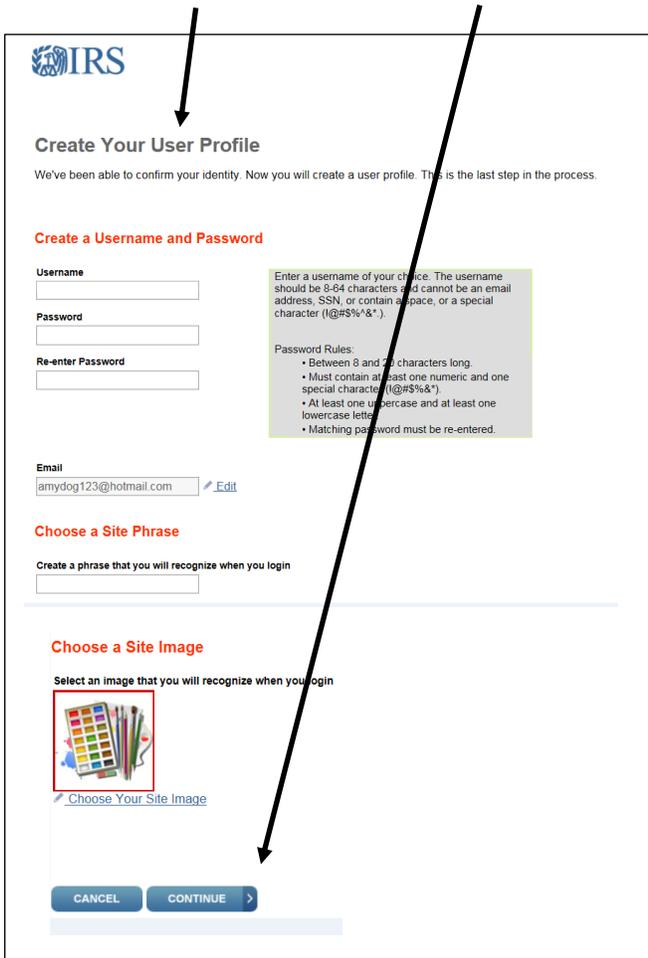
[Review options that don't require a mobile phone or an activation code by postal mail.](#) These other alternatives will not allow you to complete registration for this online service.

14. Activation Code Text Message Sent To Your Phone. Enter information received and click **"CONTINUE"**.



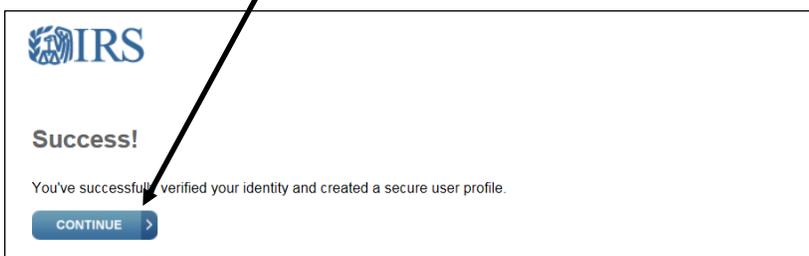
The screenshot shows the IRS logo at the top left. Below it, the heading reads "We sent an activation code text message to your phone". A sub-heading states, "The message contains a 6-digit activation code. Please enter the code below." There is a text input field labeled "6-digit activation code" with a "Try again" link to its right. At the bottom, there are two buttons: "CANCEL" and "CONTINUE" with a right-pointing arrow.

15. Create Your User Profile. Click **"CONTINUE"**.



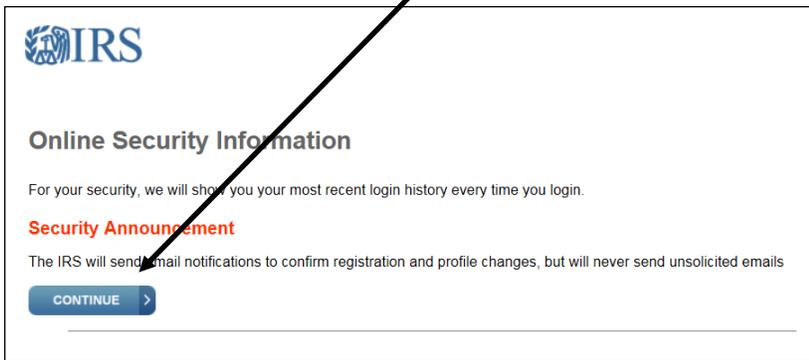
The screenshot displays the "Create Your User Profile" page. It features the IRS logo and a heading "Create Your User Profile" with a sub-heading: "We've been able to confirm your identity. Now you will create a user profile. This is the last step in the process." The main section is titled "Create a Username and Password" and includes three input fields: "Username", "Password", and "Re-enter Password". A grey box provides instructions: "Enter a username of your choice. The username should be 8-24 characters and cannot be an email address, SSN, or contain a space, or a special character (@#%*^&.)." Below this, "Password Rules" are listed: "Between 8 and 20 characters long", "Must contain at least one numeric and one special character (@#%*^&.)", "At least one uppercase and at least one lowercase letter", and "Matching password must be re-entered." An "Email" field shows "amydog123@hotmail.com" with an "Edit" link. A "Choose a Site Phrase" section has a text input field. A "Choose a Site Image" section has a selection box containing an image of a calendar and a "Choose Your Site Image" link. At the bottom, there are "CANCEL" and "CONTINUE" buttons with a right-pointing arrow.

16. Success! Click **"CONTINUE"**.

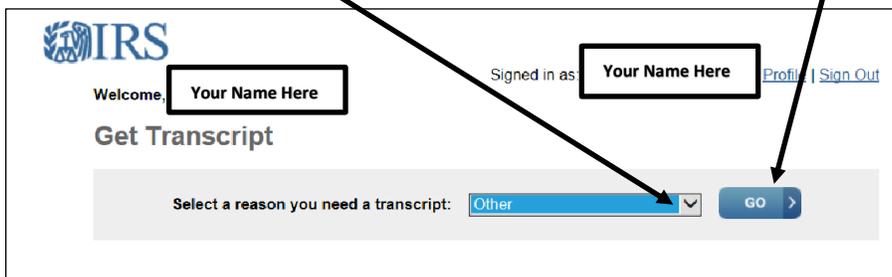


The screenshot shows a "Success!" message with the IRS logo. The text reads: "You've successfully verified your identity and created a secure user profile." At the bottom, there is a "CONTINUE" button with a right-pointing arrow.

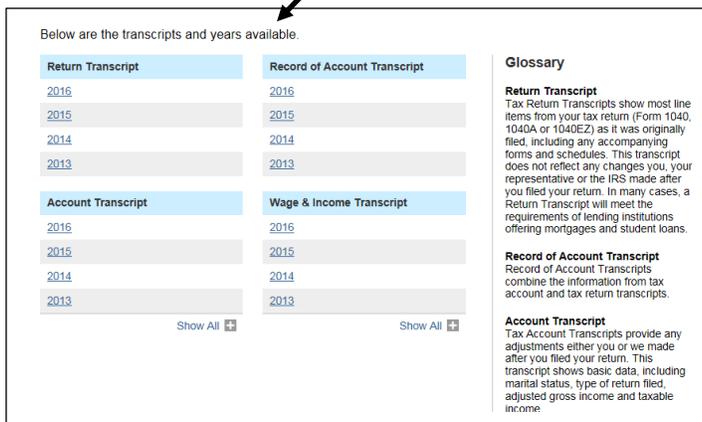
17. Online Security Information. Click **“CONTINUE”**.



18. Get Transcript. Click drop down arrow for options and select. Click **“GO”**.



19. Get Transcript. Under the transcript type click on the year.



20. The transcripts you selected should now appear on the screen for printing.
*Be sure to log off the website when done.