Request for Excused Absence Form

Please complete and submit this form if you will be absent from a mandatory UB activity.

Please turn it in as soon as you are aware that you will be absent.

Please remember this form must be approved to count toward your stipend.

Student ID Number\*

Student Full Name\*

What is your email address? School email accounts often bounces back, so please provide a personal email address (Yahoo, Gmail, iCloud,etc.) if possible.

Dates of Requested Excused Absence: \*

I am requesting an excused absence from Upward Bound Study Labs for the following reason(s) (check all that apply)

* Participation in high school extra-curricular activity
* Illness
* Family or Personal Emergency
* Academic Activity
* Other:

If you chose other, please use the space below to provide a brief explanation for your request. In certain cases, additional documentation may be requested.

By typing your name below, I certify that all information submitted is true and accurate.