



Early College Participation Agreement

Student and parents/guardians: **Please READ this information carefully, both student and parent/guardian will INITIAL each item, and SIGN below.**

Please return by April 5, 2024, to confirm your seat in the program.

Eligibility:

1. Participation in the Early College Program requires the student be registered with their local high school and be on track for high school graduation prior to beginning the program. It is the responsibility of the student to ensure that they remain on track for high school graduation as they progress through the program. _____
2. Students selected for the program must continue to meet Early College eligibility requirements as found in the Early College Handbook. Acceptance is contingent upon successful completion of those requirements at the end of the 2023-2024 academic year. _____

Expectations:

1. Courses will satisfy requirements for high school graduation and Kish AA/AS degrees (or towards completion for 1-year students). Kish courses are scheduled at the main Kish campus between 7:30am – 10:45am. All courses will be scheduled in collaboration with a Kishwaukee College representative and your high school counselor. The permission of your high school counselor is required to add or drop courses and appropriate schedule changes may only be made under extreme circumstances. _____
2. Students will be expected to meet all course deadlines, participate in all course activities (including labs and field trips), be prepared for class, and to conduct themselves as responsible adults. A college course may give exposure to alternative viewpoints and may include material of an adult nature. _____
3. All Kish courses will become part of the student’s official college transcript. A transcript will be sent to your high school at the end of each semester. Students have access to their grades via myKish. College credits are transferable to other state colleges and universities according to the guidelines of the receiving institution. _____
4. Early College students have the same rights and responsibilities as any other Kish students, except where rules and regulations specific to the Early College Program take precedence. _____
5. Students are to follow the Early College Academic Conduct Policies, as well as all Kishwaukee College Academic and Student Policies. _____
6. Students are expected to set up their myKish account prior to April 12, if not already completed, and begin responding to communication on their Kish email accounts frequently. Students must retrieve their class schedules from myKish prior to the beginning of each semester. _____

Responsibilities:

1. Students are required to attend class. If you are going to be absent, please contact your professor and your high school. Successful completion of CSD 100 is required for program admittance. _____
2. Kish provides an active program of academic advising and other campus resources, including tutoring, a writing center, math lab, and career planning. Students are responsible for seeking out these services. _____
3. Students must proactively self-identify and contact Kish Disability Support Services if they have a documented disability (as outlined in Section 504 of the Rehabilitation Act, the ADA of 1990, and the ADA Amendments Act of 2008) and require academic accommodations. This will initiate the process for determining eligibility for academic aids, services, or accommodations. _____
4. Early College students will be considered full-time Kish students. In order to complete high school graduation requirements and earn an AA/AS degree within a two (2) year time frame, students will need to take between 13-17 credit hours per semester. _____



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5. Early College students are responsible for the following:
 - a. All non-tuition costs (books, supplies, meals, transportation, and fees, where applicable).
 - b. Tuition for all courses including credit, non-credit, repeated, summer courses, or those taken post high school graduation. Tuition needs to be paid in full before registration for the next semester can be completed.
 - c. Tuition for courses taken as credit recovery for withdrawn or failed courses.
 - d. Applying for Kish graduation by April 1st of your graduation year.
 - e. Taking required high school testing: ACT/SAT/PSAT - juniors coordinate with the high school; Constitution Test - seniors coordinate with the high school. You must arrange missed days with your professors. _____
6. Students are responsible for attending scheduled courses based on Kish’s Academic Calendar found on the College website. _____
7. Students are required to attend the mandatory Early College Orientation in March. _____

By signature, student and parent/guardian grant Kishwaukee College personnel permission to share information regarding student's academic record (i.e., test scores ACT, SAT, ACCUPLACER), transcript, grades, attendance and financial account with the articulated high school and parent/guardian for the duration of the student’s enrollment at Kish as a high school student. Also, students are responsible for policies and procedures in the Kish Student Handbook kish.edu/student-life/student-handbook.

I, _____, agree to the above and give permission to Kishwaukee College.
Print Student Name

Student Signature	Date	Parent/Guardian Signature	Date
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Permission to share information with the following individuals:

Name: _____	Relationship to Student: _____
Name: _____	Relationship to Student: _____