

# Deportation Safety Plan

A guide to keeping your family safe

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# Plan De Seguridad en caso de Deportacion

Una guia para mantener tu familia segura



ILLINOIS COALITION  
FOR IMMIGRANT  
& REFUGEE RIGHTS

# What is a Deportation Safety Plan?



In this guide, you will find everything you need to be prepared in case you are detained or put into deportation proceedings, including a plan to ensure the safety of your children, property, or other assets.

This guide has been adapted from several different sources, as a way to best serve our community.

# KNOW YOUR RIGHTS

What to do if ICE tries to pick you up or knocks on your door

**1**

## If ICE is at your door

DO NOT open the door. Do not engage with agents. Call your emergency contact and record and take pictures.

**2**

## If you encounter ICE agents

Demand to see a warrant. If ICE agents force their way into your home take down their names, agent number, and license plate numbers of their vehicle.

**3**

## Remain Silent

- You have the the right to remain silent **except for your name and Date of Birth**
- Remain Calm and show your "Know Your Rights" card

**4**

## Do NOT Sign

Do not sign any documents until you talk with a lawyer

**5**

## If detained

Don't sign any documents without legal counsel. You have the **right to make a call**. Memorize important phone numbers and memorize important **ID numbers!**



## Prepare an Emergency Plan

Carefully choose responsible adults to take care of your children and help during an emergency. Keep important documents safe and secure.

## Call the Family Support Hotline!

Toll-free hotline offers help to Illinois families facing deportation.

**1-855-435-7693**

**[www.icirr.org/fsn](http://www.icirr.org/fsn)**

The hotline is staffed in English, Spanish, Polish, Arabic, and Korean

## YOU ARE NOT ALONE

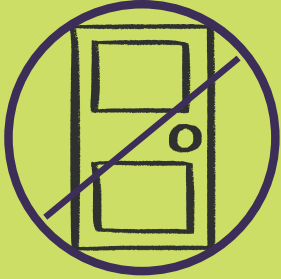
Get help from a **lawyer** or someone with the **Department of Justice (DOJ)**.

Never get immigration help from a "Notario" a traveler agent, a tax preparer, forms preparer, or notary. In the U.S., a "notario" is **NOT a lawyer!**



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# WHAT TO DO IF ICE COMES TO YOUR DOOR



## DO NOT OPEN DOORS

ICE cannot come in without a signed warrant by a criminal court judge. They can only come in if you let them.



## REMAIN SILENT

ICE can use anything you say against you in your immigration case so claim your right to remain silent!

Say "I plead the fifth amendment and choose to remain silent"



## DO NOT SIGN

Don't sign anything ICE gives you without talking to an attorney.



## REPORT & RECORD

Report immediately **UWD hotline 1-844-363-1423**

Take pictures and video unless you're on federal government property.

Take notes of badge numbers, number of agents, time, type of car and exactly what happened!



## FIGHT BACK

Get a trustworthy attorney and explore all options to fight your case. If detained, you may not be able to get bail- don't give up hope!

# WHAT TO DO IF YOU ARE DETAINED

## **IF ARRESTED, MEMORIZE YOUR ID NUMBERS:**

This includes your 9-digit A-Number, Jail ID # etc. This will help your attorney and family locate you easily. Usually, these numbers will be written on a wristband.

- All the detention centers will allow you to make a phone call; the cost of the call will be charged to the person who answers the call or the person who is making the call in the detention center.

## **ASK TO SPEAK TO AN ATTORNEY**

You have the right to an attorney. Disclose your immigration status ONLY to your attorney. This includes a public defender.

## **WHAT NOT TO DO:**

- **DON'T LIE:** Tell law enforcement agents you want to remain silent. **DON'T** give explanations, excuses, or stories.
- Do not claim to be a US Citizen if you are not!
- **DON'T SIGN:** any document that you don't understand.
- **DON'T DISCUSS:** your citizenship or immigration status with anyone other than your lawyer.
- Don't share your legal status with your cellmates.

# PROCESS IF YOU ARE ARRESTED BY THE POLICE

POLICE ARREST A PERSON FOR CRIMINAL VIOLATION



Police scan's the person's **fingerprints** and submits them for a record check with the FBI and ICE



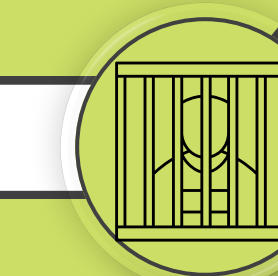
If ICE deems the person to be **priority for removal...**



A **Notification Request** to jail will be issued by ICE. The notice requests the jail to let ICE know when the person will be released



ICE agents will arrive at the jail at the time of the person's release to **apprehend them.**



You are in **ICE CUSTODY!**

# DIFFERENCES BETWEEN AGENCIES



**Immigration and Customs Enforcement (ICE):** ICE is an agency of the U.S. Department of Homeland Security (DHS), primarily responsible for enforcing federal immigration and customs laws. Its powers include investigating, apprehending, arresting, detaining, and removing undocumented immigrants within the United States.

**Transportation and Security Administration (TSA):** TSA is an agency of the U.S.

Department of Homeland Security that has authority over the security of the traveling public in the United States.

**Chicago Police Department (CPD):** The Chicago Police Department focuses on the safety of community residents.

## Note:

- Be on the lookout, there are law enforcements agencies that might identify themselves as police officers or might be wearing attire with the word POLICE written on it.
- Do not share information that you see on social networks about raids many times the information is false and it causes panic in the community. Find out what is happening before sharing any information that might affect others negatively.

# PLAN IN CASE OF DEPORTATION

1. Create a safety plan in case of detention or deportation.
  2. Update your children's school and clinic about any emergency contacts
  3. Make sure everyone in your family knows what to do if you are detained and where all important documents are.
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This plan is to help guide your family, your children, and their emergency guardian in the event that you are detained by ICE.

## **Example:**

### **Step 1:**

Have my emergency contact/family member pick up kids from school and explain to them that I was detained.

### **Step 2:**

Contact my lawyer.

### **Step 3:**

Inform the school that I was detained and that my emergency contact/family member will be in charge of the kids.

### **Step 4:**

Seek counseling for the kids if they are misbehaving or depressed.



# YOUR PLAN

**Step 1:**

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**Step 2:**

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**Step 3:**

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**Step 4:**

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# YOUR PLAN

**Step 5:**

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**Step 6:**

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**Step 7:**

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**Additional Notes**

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# FAMILY & OTHER IMPORTANT CONTACT INFORMATION

## PARNTER/SPOUSE INFORMATION:

Nombre / Name \_\_\_\_\_

Dirección/ Address \_\_\_\_\_

Lugar y fecha de nacimiento/ Place and Date of Birth \_\_\_\_\_

Lugar en donde trabaja/ Work Place \_\_\_\_\_

Dirección de Trabajo/Work Place Address \_\_\_\_\_

Horario de trabajo/ Work Schedule \_\_\_\_\_

Teléfono en el trabajo/ Work Phone \_\_\_\_\_

Celular/ Cell Phone \_\_\_\_\_

Historial médico/ Medical History \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Alergias/ Allergies \_\_\_\_\_

Doctor/ Doctor \_\_\_\_\_

Teléfono/ Phone Number \_\_\_\_\_

Dirección del Doctor/Doctor's Address \_\_\_\_\_

## PARNTER/SPOUSE INFORMATION:

Nombre / Name \_\_\_\_\_

Dirección/ Address \_\_\_\_\_

Lugar y fecha de nacimiento/ Place and Date of Birth \_\_\_\_\_

Lugar en donde trabaja/ Work Place \_\_\_\_\_

Dirección de Trabajo/Work Place Address \_\_\_\_\_

Horario de trabajo/ Work Schedule \_\_\_\_\_

Teléfono en el trabajo/ Work Phone \_\_\_\_\_

Celular/ Cell Phone \_\_\_\_\_

Historial médico/ Medical History \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Alergias/ Allergies \_\_\_\_\_

Doctor/ Doctor \_\_\_\_\_

Teléfono/ Phone Number \_\_\_\_\_

Dirección del Doctor/Doctor's Address \_\_\_\_\_

# INFORMATION OF MINORS LIVING IN THE USA

## 1. Nombre Completo/ Child's name \_\_\_\_\_

Niño/Boy Niña/Girl Juguete Favorito/ Favorite Toy \_\_\_\_\_

Lugar y fecha de nacimiento/ Place and Date of Birth \_\_\_\_\_

Ciudadanía/ Citizenship \_\_\_\_\_

Seguro Social/ Social Security \_\_\_\_\_

Historial médico/ Medical History \_\_\_\_\_

Alergias/ Allergies \_\_\_\_\_

Doctor/ Doctor \_\_\_\_\_

Nombre de escuela, niñera/ Name of School, Babysitter \_\_\_\_\_

Dirección, Teléfono/ Address, Phone Number \_\_\_\_\_

Grado/ Grade \_\_\_\_ Horario de Escuela/ Schedule \_\_\_\_\_

Nombre del maestro/a /Teacher's Name \_\_\_\_\_

Lugar en donde trabaja/ Work Place \_\_\_\_\_

Horario de trabajo/ Work Schedule \_\_\_\_\_

Teléfono en el trabajo/ Work Phone \_\_\_\_\_

## 2. Nombre Completo/ Child's name \_\_\_\_\_

Niño/Boy Niña/Girl Juguete Favorito/ Favorite Toy \_\_\_\_\_

Lugar y fecha de nacimiento/ Place and Date of Birth \_\_\_\_\_

Ciudadanía/ Citizenship \_\_\_\_\_

Seguro Social/ Social Security \_\_\_\_\_

Historial médico/ Medical History \_\_\_\_\_

Alergias/ Allergies \_\_\_\_\_

Doctor/ Doctor \_\_\_\_\_

Nombre de escuela, niñera/ Name of School, Babysitter \_\_\_\_\_

Dirección, Teléfono/ Address, Phone Number \_\_\_\_\_

Grado/ Grade \_\_\_\_ Horario de Escuela/ Schedule \_\_\_\_\_

Nombre del maestro/a /Teacher's Name \_\_\_\_\_

Lugar en donde trabaja/ Work Place \_\_\_\_\_

Horario de trabajo/ Work Schedule \_\_\_\_\_

Teléfono en el trabajo/ Work Phone \_\_\_\_\_

# INFORMATION OF MINORS LIVING IN THE USA

## 3. Nombre Completo/ Child's name \_\_\_\_\_

Niño/Boy Niña/Girl Juguete Favorito/ Favorite Toy \_\_\_\_\_

Lugar y fecha de nacimiento/ Place and Date of Birth \_\_\_\_\_

Ciudadanía/ Citizenship \_\_\_\_\_

Seguro Social/ Social Security \_\_\_\_\_

Historial médico/ Medical History \_\_\_\_\_

Alergias/ Allergies \_\_\_\_\_

Doctor/ Doctor \_\_\_\_\_

Nombre de escuela, niñera/ Name of School, Babysitter \_\_\_\_\_

Dirección, Teléfono/ Address, Phone Number \_\_\_\_\_

Grado/ Grade \_\_\_\_\_ Horario de Escuela/ Schedule \_\_\_\_\_

Nombre del maestro/a /Teacher's Name \_\_\_\_\_

Lugar en donde trabaja/ Work Place \_\_\_\_\_

Horario de trabajo/ Work Schedule \_\_\_\_\_

Teléfono en el trabajo/ Work Phone \_\_\_\_\_

## 4. Nombre Completo/ Child's name \_\_\_\_\_

Niño/Boy Niña/Girl Juguete Favorito/ Favorite Toy \_\_\_\_\_

Lugar y fecha de nacimiento/ Place and Date of Birth \_\_\_\_\_

Ciudadanía/ Citizenship \_\_\_\_\_

Seguro Social/ Social Security \_\_\_\_\_

Historial médico/ Medical History \_\_\_\_\_

Alergias/ Allergies \_\_\_\_\_

Doctor/ Doctor \_\_\_\_\_

Nombre de escuela, niñera/ Name of School, Babysitter \_\_\_\_\_

Dirección, Teléfono/ Address, Phone Number \_\_\_\_\_

Grado/ Grade \_\_\_\_\_ Horario de Escuela/ Schedule \_\_\_\_\_

Nombre del maestro/a /Teacher's Name \_\_\_\_\_

Lugar en donde trabaja/ Work Place \_\_\_\_\_

Horario de trabajo/ Work Schedule \_\_\_\_\_

Teléfono en el trabajo/ Work Phone \_\_\_\_\_

# INFORMATION OF MINORS LIVING IN THE USA

## LAWYER'S CONTACT INFORMATION:

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

CONSULADO DE \_\_\_\_\_

CONSULATE OF \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

## CHURCH OR CONGREGATION CONTACT INFORMATION:

IGLESIA, SACERDOTE, PASTOR/ CHURCH, PRIEST, PASTOR \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

## LEGAL GUARDIAN INFORMATION:

NOMBRE/ NAME \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

LUGAR Y FECHA DE NACIMIENTO/ PLACE AND DATE OF BIRTH \_\_\_\_\_

LUGAR EN DONDE TRABAJA/ WORK PLACE \_\_\_\_\_

HORARIO DE TRABAJO/ WORK SCHEDULE \_\_\_\_\_

TELÉFONO EN EL TRABAJO/ WORK PHONE \_\_\_\_\_

CELULAR/ CELL PHONE \_\_\_\_\_

## OTHER EMERGENCY CONTACTS IN THE USA:

NOMBRE/ NAME \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

NOMBRE/ NAME \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

# INFORMATION OF MINORS LIVING IN THE USA

## OTHER EMERGENCY CONTACTS IN YOUR COUNTRY OF CITIZENSHIP:

NOMBRE/ NAME \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

NOMBRE/ NAME \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

## INFORMATION OF YOUR LANDLORD:

NOMBRE/NAME \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

## COMMUNITY ORGANIZATION:

NOMBRE/NAME \_\_\_\_\_

NOMBRE DE PERSONA/  
NAME OF PERSON TO CONTACT \_\_\_\_\_

TELÉFONO/ PHONE NUMBER \_\_\_\_\_

DIRECCIÓN/ ADDRESS \_\_\_\_\_

# INFORMATION ABOUT CHOOSING A TEMPORARY LEGAL GUARDIAN

A **Letter of Guardianship** must be made for all of your children under the age of 18. It is important to have a Temporary Guardianship letter in case you and your partner are detained by immigration (ICE) to make sure your children are protected.

If the letter is for less than one year (365 days) it does not have to be done by a lawyer unless that is what you want to do.

After you have completed this packet, if you would like to make a notarized guardianship letter, you can contact us at:

## **BRIGHTON PARK COMMUNITY COUNCIL**

Phone: (773) 523-7110

Address: 4477 S. Archer Ave Chicago IL 60632

Ask for Lupita Cenicerros or Idalia Flores



# REAL ESTATE POWER OF ATTORNEY

You should get a real state power of Attorney document if you have any properties in the United States and would like to leave a person in charge in case you would like that person to be responsible for your assets or if you would like your assets to be sold.

## REAL ESTATE LAWYERS

If you have any questions about what will happen to your home and other property, or would like legal help writing a power of attorney letter, contact:

### LEGAL ASSISTANCE FOUNDATION

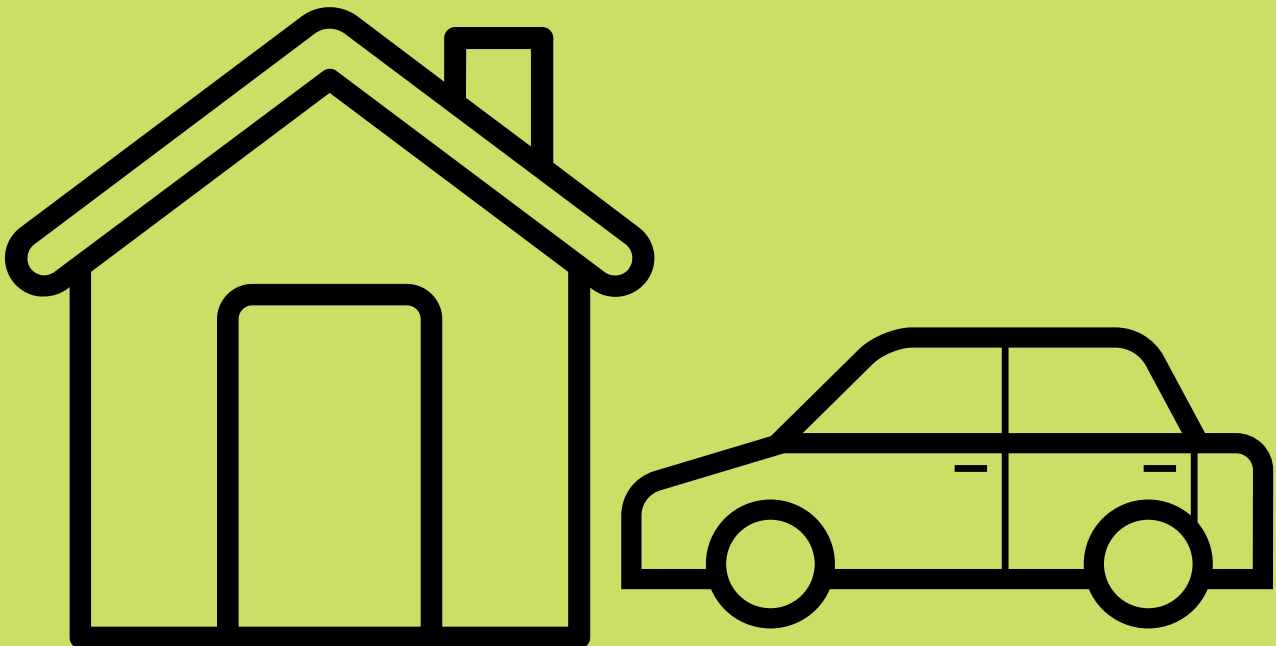
Phone: (312) 341-1070

Address: 111 W Jackson Blvd, Chicago, IL 60604

### CHICAGO VOLUNTER LEGAL SERVICES

Phone: (312) 332-1624

Address: 33 N Dearborn St #400 Chicago, IL 60602



# CHECK LIST OF IMPORTANT DOCUMENTS YOU MAY NEED:

## Identification Documents:

1. \_\_\_ Birth Certificates for you and your children.
2. \_\_\_ Social Security Cards.
3. \_\_\_ Consulate ID and/or Identifications for everyone in the family.
4. \_\_\_ Passports for you and your children. Children must have passports to leave the country. Both parents must go in person to [] in order to request passports for children.

## Medical Documents:

5. \_\_\_ Medical Records.
6. \_\_\_ List of medications.
7. \_\_\_ Doctor's information: full name and address.
8. \_\_\_ Clinic where your children are patients.
9. \_\_\_ Immunization records.

## School:

10. \_\_\_ School information where children are enrolled.
11. \_\_\_ Updated emergency contact at school.
12. \_\_\_ Teachers' names and your children's grades.
13. \_\_\_ Copy of Individualize Education Plans (IEP).

## Property and Financial Information:

14. \_\_\_ Notarized short term guardianship letters.
15. \_\_\_ List of property (house and cars).
16. \_\_\_ List of banks that you have accounts with. We recommend that you consider the option of online banking so you can have access to your accounts online.
17. \_\_\_ Bank account numbers and bank information.
18. \_\_\_ Photocopies of credit and identification cards.
19. \_\_\_ Real estate power of attorney letter.
20. \_\_\_ Income tax documents for the last five years of filed income taxes.
21. \_\_\_ Insurance policies (life, car, house etc.).
22. \_\_\_ 401K or other retirement accounts information and documents.
23. \_\_\_ Information on how to transfer your bank account to another country.

# CHECK LIST OF IMPORTANT DOCUMENTS YOU MAY NEED:

## Residency and good moral character:

24. \_\_\_ Utility bills.

25. \_\_\_ Documents that prove your entry into the United States or that otherwise demonstrate your presence in the U.S since arrival.

26. \_\_\_ Documents that prove good moral character (certificates of perfect attendance from work, volunteer award certificates, and/or volunteer recognition letters).

27. \_\_\_ Documents that prove continuous residency (employment records, medical records, financial documents, etc.).

## Other Tips/Information:

28. \_\_\_ For men: register for the Selective Service. Go to [www.sss.gov](http://www.sss.gov) for information.

29. \_\_\_ Keep your most up-to-date documents together in a safe place.

Location of Important Documents: \_\_\_\_\_

30. Other Important Information: \_\_\_\_\_

# ORGANIZATION WITH IMMIGRATION SERVICES

If you or a family member is detained by ICE call the following organizations

- They will be able to help you locate your family member and check the status of their detention:

## **ICIRR FAMILY SUPPORT NETWORK HOTLINE:**

- What is the ICIRR Family Support Network Hotline?
  - Toll-free hotline offers help to Illinois families facing deportation. The hotline is staffed by trained volunteers who will listen to families and offer referrals to lawyers, social service agencies, pastors, and other community supports.
- The hotline is staffed in English, Spanish, Polish and Korean.
- Phone: 1-855-HELP-MY-Family (1-855-435-7693)

## **NATIONAL IMMIGRANT JUSTICE CENTER:**

- NIJC offers help to people who need immigration services at low cost. Please call if you have any questions or if you are detained by ICE.
- Phone: (312) 660-1370
- Address: 208 S La Salle St #1300, Chicago, IL 60604

## **If You Have Pending Immigration Cases and Have Questions, Call:**

### **LATINOS PROGRESANDO:**

- Phone: (773) 542-7077
- Address: 3047 W Cermak Rd, Chicago, IL 60623

### **COMMUNITY ACTIVISM LAW ALLIANCE**

- Address: 332 S Michigan Ave #1032-C297, Chicago, IL 60604
- Phone: (312) 999-0056

### **JUSTICE FOR OUR NEIGHBORS**

- Phone: (773) 609-4401
- Address: 2120 N Mozart Street Chicago, IL 60647