

Office Systems Program

Business & Technology Education Division

Phone: 815-825-9700

Spring 2023 Advisory Committee Meeting Agenda

Wednesday, April 19, 2023 – 9:00am-- Zoom

- I. Introductions
- II. College/Program Updates
 - a. Program enrollment
 - b. Curriculum changes
- III. Program Review and Goals
 - a. Employer Feedback
 - b. Industry & Workforce Update Advisory Members
- IV. Employment Need
 - a. Emerging Trends and Technologies
 - b. Training or Educational Requirements for Emerging Positions
 - c. Other
- V. Collaboration
 - a. Brainstorm Committee Priorities for FY24
 - b. Building Opportunities for OS students
 - c. Collecting Useful Data
 - d. Expand Advisory Committee or Invite New Guests
 - e. Other
- VI. Discuss Next Meeting Date