

MINUTES

Kishwaukee College Emergency Medical Services

Date | time 3/28/2017 2:34 PM | Meeting called to order by Tony Woodson, Program Director

In Attendance

Members Present:

Tony Woodson—Program Director, KishHealth System
Dr. Greg Conrad—EMS Medical Director, KishHealth System
Jeff Voight—Chief of Operations, A-TEC Ambulance
Roger Scott—EMS Coordinator, A-TEC Ambulance
Joe Przybyla—EMS Coordinator/Paramedic, NIU Police

Others Present:

Deb Ernest—Program Coordinator, Kishwaukee College
Steve Ernest—EMS Faculty, Kishwaukee College
Joe Herrmann—Paramedic Sim Lab Technician, Kishwaukee College
Joanne Kantner—Executive Dean of Learning Services, Kishwaukee College
LaCretia Konan—Director of Business and Training Partnerships, Kishwaukee College
Brianna Hooker—Administrative Assistant to Instruction, Kishwaukee College, Recorder

Members Absent:

Christian Conlon—Paramedic Graduate Representative, Kishwaukee College
Trey Conley—Current Student Representative, Kishwaukee College
Cindy Graves—Director of Personal Health Services, DeKalb County Health Department
Kevin Greene—Paramedic Graduate Representative, Kishwaukee College
Vickie Guthrie—Director of ICU and Emergency Department, KishHealth System
Mark Hedrick—EMS Coordinator, Cortland Fire Department
Todd Turner—Assistant Fire Chief/EMS Training, Sycamore Fire Department
Sandy Starkey—Paramedic, Ridge Ambulance

Approval of Minutes

The minutes from the Fall 2016 meeting were reviewed.
Joe Herrmann makes motion to approve minutes as written. Dr. Conrad seconds the motion.
Minutes are unanimously approved.

Graduate Surveys and Employer Surveys—Deb Ernest

Deb reports that Graduate Surveys and Employer Surveys have not been sent out yet because many students have not yet taken the state exam.
The college will be sending out all of these surveys soon.

Assessment Results—Deb Ernest

Tony reports that graduates have been telling him that they do not know how to do any skills because they did not learn them in school. Tony seeks to have a conversation regarding that. Deb reports that all of the students take a

skills test and all of them passed. Tony requests that in the future, Deb send him the skills sheet report to avoid the issue of students denying having learned certain skills.

ACTION ITEM: Deb will send Tony skills test report in future.

Preceptor Update—Deb Ernest

Deb reports having another group that needs to be done.

Clinical and Field Sites Report

Students have been to Mendota and Rochelle. Deb reports things are going well there.

Tony reports the KishHealth System merge with Northwestern Medicine will hopefully provide more opportunities with students.

Curriculum Report

Deb reports that within the current curriculum there is only 1 class per semester. She is working to change the curriculum to make lab and clinical hours separate classes per recommendation from the accrediting body.

Joanne expands on the benefit, to the students especially, for breaking the class up. In terms of financial aid, it is beneficial because as it stands right now, the class is all or nothing. If a student drops the class they will lose their financial aid. Whereas if the class was broken up, a student may only need to drop one course and could continue with the other course without losing financial aid. The committee agrees this sounds like a great change to make.

Workforce and Reasonable Accommodations Discussion

Deb states that having a test read aloud is not a reasonable accommodation and that ruling has been upheld by the Supreme Court. Deb seeks clarification on why that accommodation is still made for students here at the college. There is a current EMS student who has been having the test read to her.

Joanne confirms that at the college, we do have to make the accommodation. Even if the state exam cannot be read, because we are a training/education entity, we are required to make the accommodations. Joanne also explains that just because the college is required to provide the accommodation, does not mean the student is obligated to use it. If the student understands this accommodation will not be made for her for the state exam she may be willing to attempt exams without the accommodation.

Dr. Conrad would like to see a transition program created for her to become more prepared for licensing.

Summer and Fall EMT-B Classes Report

Deb reports about 15 inquiries from the community for summer session.

Joe P. reports sending 5 from NIU for summer session.

Applications will be available next week.

Tony reports that Pat Frye will be retiring May 31, 2017 so he urges Deb to send in site requests so we can get codes as soon as possible.

ACTION ITEM: Deb will send site code requests to Pat by April 4th.

College Integration Status Report

Steve and Deb report that one of the greatest benefits/resources with the college integration has been the access to the Health Careers Retention Specialist, Cindy.

Deb reports complaints from area chiefs who no longer want to send students to us because of the distance to Kishwaukee College. Many are opting to go to Sweds which is associated with Highland college due to the cost (less than 1/3 of the cost of Kish's program).

ACTION ITEM: Tony will investigate this matter further.

Dr. Conrad asks if students are permitted to eat in class now as that was a common complaint that the last meeting. Deb confirms that students ARE allowed to eat in class.

Deb reports a struggle competing with the new facility in Burlington as now part of our system is closer to other programs in terms of distance.

Other Business

Dr. Conrad reports visiting and meeting with departments. He will be writing an educational template.

Joe P. asks if students can choose where to ride or if faculty decide. Steve explains that it is a little of both. If a student has a connection and would like to ride at a specific place, faculty can create an agreement with the department.

Deb reports ordering a monitor/mannequin/consumables.

Joanne and LaCretia expand on WIOA funding and the "training grant" which used to be worth \$6,000 and is now worth \$10,000. To be eligible for this grant, the student must demonstrate some form of barrier to employment. This grant can be used for students ages 16-24, however, we also have adult grants here at the college so do not think age is a limiting factor. There is no full time student requirement and LaCretia explains that oftentimes, students who qualify for this grant may not be successful right away as full time students due to the nature of the grant being available to students who have various life circumstances.

ACTION ITEM: Deb will correspond with LaCretia regarding orientation dates.

Next Meeting

9/26/2017 3:30 PM, Kishwaukee College

Tony recommends the following future meeting dates:

September 26, 2017

March 27, 2018

September 25, 2018

Current Standing Meeting Date is 4th Tuesday of October and March. Committee agrees to change to 4th Tuesday in September and March instead.

ACTION ITEM: Brianna will correspond with Bette Chilton, Dean of Health and Education at Kishwaukee College regarding any possible issues with changing standing meeting date.

Motion to adjourn was made at 4:10pm by Joe Herrmann. Motion Seconded by Dr. Conrad. Unanimous approval.