

*Emergency Medical Services*  
**Advisory Committee Meeting**

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*Wednesday October 14, 2020 at 2:00pm | Meeting called to order by Chase Budziak*

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**In Attendance**

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**Members Present:**

Greg Conrad – EMS Medical Director, Northwestern Medicine Kishwaukee Hospital  
Jeff Voight – Private Ambulance Provider, A-tec Ambulance  
Kristine Pruski – Emergency Medical Services Educator, Northwestern Medicine Kishwaukee Hospital  
Sarah Faivre – Student representative (As required for accreditation).  
Ashton King – Emergency Medical Services Educator, Northwestern Medicine Kishwaukee Hospital  
Anthony Woodson – EMS Director, Northwestern Medicine Kishwaukee Hospital  
Susan Lencioni – Paramedic Instructor, Northwestern Medicine Kishwaukee Hospital

**KC Members Present:**

Chase Budziak – Dean of Instruction  
Joseph Przybyla – Adjunct Instructor – Criminal Justice  
Katie Macias – Administrative Assistant – Minutes

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**Review of Last Semester Minutes**

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- Minutes from the fall 2019 advisory meeting were reviewed and approved.

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**Enrollment Report**

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- Program was suspended in fiscal year 2020 for redesign. Currently, have 12 of 12 Paramedic cohort spots filled.

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**Outcomes**

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- A. Class Results from 2019
  - i. Out of ten students that completed, nine passed the state exam and are employed in the emergency medical service industry.
  - ii. Our retention rate went up. Year before we were at 67%.
- B. Graduate surveys need to be conducted yearly for accreditation purposes. We received feedback from 2 out of the 9 students surveyed from the previous cohort. Employer surveys were not sent out to employers during the previous cohort.
- C. To identify equipment needs, the program will conduct a resource assessment matrix later in the year. This matrix, required for accreditation, will help the program gather the right equipment for learning.

Anthony Woodson states as we deal with the pandemic, we may need to investigate emergency medical services simulators, beyond the Virtual Reality ones that we currently have.

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#### Program Changes

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- A. Susan Lencioni, new lead instructor for the Kishwaukee College and Northwestern Medicine Kishwaukee Hospital paramedic program was introduced.
- B. The program has implemented required preceptor training. Preceptors are using the Platinum Planner program for an hour training with an assessment tool.
- C. Discussion on Clinical and Field Sites – Anthony Woodson mentions Southern Fox, partnership with Elburn, and Maple Park has excellent paramedics and may be areas where we can expand in the future. New sites would create more available seats in the paramedic program. Anthony Woodson also states it's a struggle in a rural area to get students placed, we need the partnership with the sites in the surrounding areas
- D. Curriculum
  1. Lowering the score needed for a C – 80% to 75%. This meets what was happening before but takes away the retests of the same exam.
  2. Changing the required team leads to 20 per student to be completed during their capstone clinical
- E. A public member is needed to fill a position on the advisory committee as required by accreditation. Committee was asked to brainstorm and send any recommendations to Tony Woodson prior to the spring advisory committee meeting.

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#### Other Business

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None

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#### Next Meeting

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Wednesday, April 14, 2021- Location TBA