

Thursday, October 15, 2020 @ 4:00pm | Meeting called to order by Joe Przybyla @ 3:01pm

In Attendance

Members Present: Thomas Phillips, NIU and KC adjunct, Jose Jaques, KEC Instructor and KC adjunct

KC Members Present: Joanne Kantner, Chase Budziak, Joseph Przybyla, Kim Jordal

Review of Last Semester Minutes

- Minutes approved by Jose Jaques and second motion by Thomas Phillips

Welcome and introductions

- Joe Przybyla started off introductions the all went around and introduced themselves.
- Joanne Kantner thanked the members present for attending and their time.

Enrollment Analysis

Joanne Kanter spoke on Enrollment numbers

- 190 students enrolled in CRJ courses 12 grads with AAS degree, retention is amazing 94.7% in CRJ college average is 89%.
- Cap 63.5% last year avg kc 76 down which may be due to first responders being on the front lines with COVID
- Revenue generated VS expenses – \$135,900 more revenue than expenses
- CRJ is a healthy, strong program (12 grads)
- Joe Przybyla has done an amazing job

Great year thank you!

Joe Przybyla spoke of 3 initial areas that were focused on to get the program to where it is.

1. Hispanic recruitment - flyers in Spanish and posted in the community
2. Military recruitment -get a lot who leave military and join police departments. Flyers were created and posted in the community. Also, partnered with Sycamore National Guard Armory to help with recruitment.
3. Police department – Collaborated to come out to college and share information on jobs and duties. A luncheon was held. Use of Power test. Usage of simulator lab to our local agencies to get on campus hoping to get police officers to come back and get degree.

Chase Budziak– as things change in technical education in academics, reaching out to those populations is key. Thanks!

Transfer agreement with Lewis University

- Agreement is in the works with their forensic program. Lewis University has had an increase in forensic sciences and they have a bachelor program. Working on 3+1 transfer agreement with Kishwaukee. Waiting on approval on their end with some last-minute details. This will be a good tool for recruitment

Class offerings Fall and Spring

Fall classes all filled and did not have to cancel any classes. Spring will be the typical rotation and will be open for registration soon. Encourage students to register.

Update on Adjunct Instructors

Retired

- Jim Robar
- Kelly Robar (law classes)
- Jennifer Marcellis (forensics)

New adjuncts

- Thomas Phillips (NIU Chief of Police) – Constitutional law
- Steven Cadle (DuPage officer) -Criminalistics and crisis conflict
- Welcome to both of them. Very engaged and doing well from students view.

COVID impact on classes and activities

- Classes were mostly Face to face with a few online last year now 100% online.
- Partnership with new textbook companies has helped.
- Transitioned to SAGE good online product and backup materials. A few road bumps with intro course but worked out.
- Complete review of all textbooks. 80% going to new textbook with in a year's time.
- Free textbook access for intro to criminal justice no cost for students and one more going to be added for next fall under same licensing. This helps drive down costs for students.
- Kendall Hunt publishing is going to provide books that will update for a few other courses.

Help dealing with COVID

- Thomas Phillips inquired, where do see the program going in the future if back to normal??
- Joe Przybyla would like to go back to having some meetings on campus. Definite benefit to be on campus for certain labs and teaching items such as finger printing. Traffic accident will by hybrid in spring hard to measure tire tracks on line and other lab practices. He sees switching some more to hybrid a few times for practical skill sets and face time.
- Chase Budziak agrees we are learning what we can deliver remotely that is beneficial but what is important to have face to face. Need to pick best approaches.

Suggestions for future engagement

- Joe Przybyla mentioned continuation of the 3 areas for recruiting and partnership mentioned above.
- Internship increasing would be great. How do we do that with local depts to increase internships and enrollment?
- Thomas Phillips discussed good opportunity to transition to NIU plus great future recruitment ground if send that way.
- KEC any suggestions? Came to sim lab once what else?? Coming back to sim lab would be great. Those students who have graduated from KEC to program are enjoying it and getting good experiences. Jose mentioned it would be a good idea to have a counselor in again to explain what Kishwaukee has available and where do those possible incoming students go from there. Including information on costs and Financial aid. This is done at beginning and end of year but may not hurt to do before spring registration or in the spring since will be planning for fall soon.
- Chase Budziak stated good idea.
- Joe Przybyla will follow up with Missy Gillis.
- Joe Przybyla mentioned possibility of EMS program visit to KEC
- Jose Jaques mentioned possibility of option at Kishwaukee to add paralegal certificate. There are none offered near here for students. Cool option to have if student completed KEC CRJ classes then but did not want to be a correction officers or police officer. Paralegal cheaper and different option can then advertise to law offices in area to help better qualify their employees.
- Chase Budziak stated good idea. Would need to look into this since not familiar with history on our end of why Kishwaukee does not offer those types of certificates.
- Paralegal does not need degree, COD offers certificates in paralegal studies and justice. Kishwaukee's addition of some type of paralegal could get those students for a different career option.
- Chase Budziak stated makes a lot of sense good cousin to CRJ maybe – Jose Jaques stated criminal and maybe real estate concentrate would add a wide birth to grab new students.
- Thank you for all the good input.
- Kelly Robar who taught business law may be a good resource.

Announcement

- Any suggestions for others to be on this committee please email Joe.
- Jose Jaques mentioned possibility of a current Kishwaukee student who is a grad of KEC and in the National Guard could be a good member to have.
- Chase Budziak – Kishwaukee will be posting FT Tenure track faculty CRJ position being posted. It will be posted internally first the externally and then Chase will share link.

Meeting was adjourned at 3:26pm

Next Meeting

Date, time and location of next meeting was not discussed.