



## Criminal Justice Advisory Committee Meeting Minutes

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*Date | time 10/4/2017 | 5:30PM in Room C 1134*

*Meeting Called to Order by Dave Dammon, Program Coordinator*

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### In Attendance

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#### Members Present:

Christian Kuhns—Sergeant, DeKalb County Sheriff's Office

Tom Phillips—Chief of Police, Northern Illinois University

Chuck Rose—Attorney, Law Office of Charles G. Rose

Berna Popenhagen—Criminal Justice Instructor, KEC Career and Technology

#### Others Present:

Dave Dammon—Criminal Justice Program Coordinator, KC

Matthew Feuerborn—Dean of Career Technologies, KC

LaCretia Konan—Director of Business and Training Partnerships, KC

Brianna Hooker—Administrative Assistant to Instruction, KC

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### Approval of Minutes

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Dave announces that the Spring 2017 minutes were sent out in the agenda for review and asks if there is any discussion needed for the minutes. No discussion. Chuck motions to approve minutes. Berna seconds motion. Minutes approved.

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### Enrollment Report

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Dave reports College-wide, enrollment is down about 9% from Fall 2016. Each percentage point is worth approximately \$90 of lost revenue. The CRJ department is down and Dave thinks that is because we have lost many suburban students and interest in law enforcement as a career is down. Dave reports increased number of KEC students coming into the program.

Department emphasis for the next couple of years is going to be on program recruitment.

Dave is currently working on expansion of online course offerings and is hoping to have an entire online degree program by next year.

Dave seeks input/ideas from committee members on recruitment strategies:

Christian asks about Dave's involvement with high school events here at KC. Dave replies that he always has a program when the high school students come in for career-day exploration type events. Tom asks what the overall goal of the college is, is it KC's goal to expand online course offerings or increase enrollment? Dave replies, both.

Dave would like students to know that a degree in Criminal Justice allows you to do more than being a cop, thinks many prospective students may not realize that. Tom thinks we could market our program that way. Emphasize that there is more to Criminal Justice than what many realize.

Tom states a goal of his department is to diversify his officers to better reflect our community and knows that DeKalb is trying to do the same thing. Recommends that Dave try to encourage non-traditional/diverse students into the program.

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## CRJ Course Realignment

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Dave reports this project is complete and the program is now 60 credit hours.

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## Graduation Statistics

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Dave reports that our program completion numbers are strong. We are working to encourage students to get through the program in 2 years, rather than 3, 4, or 5 that many students are currently taking. An interesting statistic within the forensic tech degree is that all 9 current students are female and all of our forensic tech graduates have been females to date.

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## TI Firearms Simulator Lab

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Dave reports that through an NRA grant, fundraising, and Foundation funding, we have been able to purchase a TI Firearms Simulator and lab construction should be completed soon. Christian thinks this will be a great recruitment tool and Dave is hoping to do some community outreach with it.

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## Hope and CRJ Club Donations

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Dave reports that Hope and CRJ Club have donated \$3,500 last semester.

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## Articulation Agreement Updates

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Dave reports that all pending articulation agreements from the last meeting are complete. This has made the advising process much more transparent for students and is assisting in smoother transitions for transfer students. This is an important step because about 50% of our CRJ graduates transfer to a 4 year school. The other 50% enter the workforce.

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## Course Development for a CIS or Computer Forensics Certificate

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This item was discussed at the Spring 2017 and is currently on hold.

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## 5 Year Program Review

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This process was in progress at the last meeting and is now complete. Dave mentions that this program review seemed to be much more data driven rather than subjective so it was a little different than in the past.

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## Skills USA

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Dave reports that the CRJ team placed 1<sup>st</sup> in state, went to Nationals and placed 7<sup>th</sup>. This was the first time that this team of students have gone to Skills USA and will hopefully be able to go again. The competition was very different this year. Dave is hoping to have two teams going to state this year.

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## Cadet Corp/Community Service

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Dave shares the vision of Dr. Borowicz of having students involved in campus security so a student Cadet Corp has been developed. Dave has hired 6 students who are now trained for this semester and these are paid positions. The cadets will be essentially be an extra set of eyes/ears on campus.

Tom confirms this is a great program, NIU has something very similar.

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## KEC Looking for a New CRJ Instructor

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Berna is retiring so KEC will be looking to hire a new Criminal Justice instructor. The qualifications include 5 years of experience in law enforcement and a Bachelor's degree. Please help spread the word to possible applicants.

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## 2+2 Programs

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KC has a 2 + 2 program agreement with Western Illinois University.

KC has a 2 + 2 program agreement with NIU with Criminology.

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## Drunk Buster Goggles

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Dave reports that we have a few pairs of these goggles now. The CRJ Club wants to do a drunk driving prevention event this year.

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## Local Police/Corrections Outreach—Credit for Academy Courses

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Dave reminds committee members that officers can get college credit toward a degree for academy courses as well as military police training.

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## Online Textbook Utilization

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Dave reports that he is utilizing an online textbook, MindTap by Cengage. The program promotes active learning. The majority of students are doing really well with the program as a higher percentage of students are turning in homework. Dave feels MindTap is a nice learning management tool.

The cost of MindTap is \$34 per student and avoids the student having to purchase a textbook.

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## Committee Questions/Comments

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Berna asks about starting a student police academy. Tom has a student police academy at NIU and highly recommends investigating starting this. He is willing to share with Dave his materials for the academy.

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## Next Meeting

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Wednesday, April 4, 2018 at 5:30pm Kishwaukee College

Meeting Adjourned at 6:35pm