

## ***Non-Traditional Learning Credit (NTL)***

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Students enrolled at Kishwaukee College may receive college credit for previous experience and learning by one or a combination of the methods listed below.

However, in no instance may a student use any combination of non-traditional learning credits toward more than 75% of the credits required for a degree (A.A./A.S./A.A.S.) or 50% of the credits required for a certificate program. In addition, only 50% of the credits required for any degree may consist of life experience credits. Credit will not be awarded for any non-traditional learning credits which duplicate accredited college course work already completed.

Credit hours granted through non-traditional learning evaluation (e.g. CLEP, proficiency examination, etc.) may not be applied to meet residency requirements for graduation.

Credit will not be recorded on a student's official academic record until the student has completed the residency requirements for the degree or certificate program(s) being pursued.

Fees are not charged for NTL credit awarded for learning completed prior to entering Kishwaukee College, except for the proficiency evaluation methods which involve more extensive administration, evaluation, and recording time on the part of the institution.

Also exempt from fee payment are the evaluations of credit based on outside formal instruction including, but not limited to, unaccredited schools, business colleges, police academies, and/or recommendations of the American Council on Education. Such evaluation is part of the admissions process and is performed by the Student Services Office.

### **State Seal of Biliteracy**

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Kishwaukee College accepts the State Seal of Biliteracy as equivalent to two (2) semesters of foreign language coursework taken during high school if a student's high school transcript indicates the student has received the State Seal of Biliteracy.

### **Military Transfer Credit Policy**

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The evaluation of credit for military experience and training is performed by the Student Services Office. Students should submit an official Joint Services Transcript (JST).

- Military credit is evaluated upon receipt of a Joint Services Transcript (JST).
- Students who have basic training on their JST will receive 4 credits of Physical Education Elective.
- If the JST transcript list courses with STATE LICENSING for BASIC Nursing and/or BASIC EMS then NUR-100 and or EMS-107 may be articulated
- Military credit will be evaluated as it applies to a student's degree program, credit may be awarded as electives, or articulated as Kishwaukee Community College courses. Military Occupational Specialty (MOS) coursework which is career and technical in nature may be referred for consideration to the department of the program the student is enrolled in for possible articulation.
- Kishwaukee College uses the ACE Course guide to determine articulation where applicable <http://www.acenet.edu/news-room/Pages/Military-Guide-Online.aspx>

### **Advanced Standing**

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A number of occupational programs may award credit in their programs to students who have completed approved training programs, or who have obtained previous certification of training from recognized state agencies.

If academic credit is granted, students enter these programs with advanced standing status. Acceptance of previous certification training leading to advanced standing credit is determined by the Registrar and the appropriate academic dean.

### **Advanced Placement (AP) Program College Entrance Examination Board**

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Students who have taken the College Entrance Examination Board Advanced Placement tests should have official copies of their AP test results sent to the Student Services Office. Credit may be awarded to students who have received scores of three or above.