

Residency Requirements

All documents submitted to Kishwaukee College for admission or transfer evaluation purposes become the property of the College. These documents, or copies of the documents, will not be released to students, nor will they be forwarded to other educational institutions or agencies.

Students needing copies of transcripts from other institutions should contact those institutions directly.

In-District Resident

Students are considered residents of the district if their legal residence is within the boundaries of District #523 for at least 30 days immediately prior to the start of the term for which they wish to register. However, students who have moved from an out-of-district or out-of-state residence to an in-district residence for reasons other than attending Kishwaukee College are exempt from the 30-day requirement. District #523 boundaries include the high school districts of DeKalb, Genoa-Kingston, Hiawatha at Kirkland, Indian Creek (formerly Shabbona and Waterman), Rochelle, and Sycamore. Also included are individuals residing in the eastern half of the Oregon Community School District #220, and the residents of that portion of Lee Center Community District #271, lying east of the West Brooklyn spur (Paw Paw High School attendance center). The Student Services Office will make the final determination of residency status. Supporting documents for any changes to residency must be received by mid-term of the semester to which the change is applicable.

Employment in the District: Students who are not residents of Kishwaukee College District 523 but who are employed full-time (35 hours per week) in the district are eligible for in-district tuition and fees. To qualify, a letter must be on file in the Student Services Office each semester prior to the student's registration.

The letter must be written on company stationery and must be signed by either the supervisor or the director of human resources.

Out-of-District Resident

Students whose legal residence is outside District #523, but in-state, will be classified as out-of-district residents. Out-of-district residents are considered for admission on the same basis as in-district residents, except for admission to the health technology programs for which preference is given to students who are legal residents of District #523. Out-of-district residents whose course or program enrollments do not qualify under CAREER Agreements, variable tuition eligibility, in-district employment waiver, or other waivers will be charged the out-of-district tuition rate.

Individuals who reside in the Oregon Community School District #220 will be charged in-district tuition for

enrollment in **courses or programs** under an agreement with Highland, Rock Valley, and Sauk Valley Community Colleges; and the authorization form is not necessary.

CAREER Agreements allow students to enroll in certain degree or certificate programs not offered by their home district colleges at the prevailing in-district tuition rate of the college of attendance and the home district is not billed for the out-of-district tuition portion. Consult the catalog section CAREER Agreements for more information.

Kishwaukee College in-district tuition is charged and an authorization from their home college must be signed by an authorized official from that college listing the program being approved to be taken at Kishwaukee College.

The authorization should be presented to the Kishwaukee College Student Services Office at the time of registration. Students from districts other than the above should check with their home districts to determine if a program offered at Kishwaukee College is part of a CAREER Agreement.

Out-of-State/Foreign Country Resident

Students who are legal residents of another state will be classified as out-of-state residents and charged the out-of-state tuition rate unless they qualify for a tuition waiver. Students who are permanent residents of another country and apply for admission to Kishwaukee College as international students are classified as foreign students and charged the foreign student tuition rate.