

Medical Assistant

THE PROGRAM

The Medical Assistant certificate is designed to provide students with the knowledge and skills needed for careers in physicians' offices, outpatient clinics, and other medical settings. The Certificate aligns with the standards set by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). The Medical Assistant certificate provides students with a foundation in the skills and knowledge needed to take the certification examinations to become a Certified Medical Assistant. Requires 30.5 -31.5 credit hours.

Individuals with prior phlebotomy training will have an opportunity to use their credential to take Medical Assistant Skills III for one less credit.

The Medical Assistant Certificate is in the Health Science Technology, under the Career Cluster for Health Science. The career path is for students pursuing the certificate in health informatics.

CAREER OPPORTUNITIES

Students who become Certified Medical Assistant can find employment with doctors' offices, clinics, and offices of other types of health care providers.

MEDICAL ASSISTANT

Curriculum No. 408

PRE-MEDICAL ASSISTANT COURSEWORK		
TPM 112	Anatomy/Physiology Comp Health	(5)

ONE YEAR PROGRAM		
Fall Semester		
MA 130	Medical Office Administration	(4)
MA 140	Medical Assistant Clinical Procedures I	(6-7*)
HIT 216	Medical Terminology I	(3)
Spring Semester		
MA 133	Electronic Health Records	(3)
MA 135	Medical Law & Ethics	(2)
MA 230	Medical Assistant Clinical Procedures II	(4)
Summer Semester		
MA 233	Medical Assistant Clinical Externship	(2.5)
MA 237	Medical Assistant Externship Seminar	(1)

* Only certified Phlebotomist may be eligible for reduced credit.

Additional Sources of Information:

DEPARTMENT

Chase Budziak, Dean of Instruction
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STUDENT SERVICES

Advising
 815-825-9375