



CHAPTER 5	SECTION NO.
Financial Policies	5.04-01
REFERENCE	<i>Adopted: March 11, 2014</i>
5.04-01 Capitalization of Assets	<i>Reviewed: March 11, 2014</i>
	<i>Revised:</i>

Capital assets include property, plant, equipment and infrastructure assets, such as roads and sidewalks. Capital assets are defined by the College as assets with an initial individual cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are valued at cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Gains and losses realized upon retirement or disposition of capital assets are recognized as incurred.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and Building Improvements	15-50
Telecommunications System	10
Furnishings and General Equipment	10
Library Collection	10
Computers	5
Vehicles	5