

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

January 30, 2018

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Chair, Robert Johnson, on Tuesday, January 30, 2018, in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Robert Johnson
Robert Hammon
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

Visitors Present:

Others present were:

Kathy Watkins, Trustee
Linda Mason, Trustee
RJ McGarry, Executive Director of IT – left at 8:54 am
Kayte Hamel, Executive Director of Marketing & Public Relations – left at 8:54 am
Jill Hansen, Comptroller – left at 8:54 am
Dr. Joanne Kantner, Vice President of Instruction – left at 8:54 am
Michelle Rothmeyer, Vice President of Student Services – left at 8:54 am
Kevin Fuss, VP Institutional Effectiveness – left at 8:54 am
Bill Nicklas, Executive Director of Development - arrived at 8:54 am
Cindy McCluskey, Executive Director Board Relations & Human Resources
Michelle Ohlinger, Executive Assistant to the President – left at 8:54 am

ADJOURN TO CLOSED SESSION

Dr. Borowicz asked to move the closed session to the end of the meeting.

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of November 28 2017, were presented for approval. On a motion by Dr. Hammon, seconded by Ms. Spears and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on November 28, 2017.

OLD BUSINESS – KEC Update & K12 & Kish College Board Update

Dr. Borowicz provided a copy of the language related to the intergovernmental ground agreement with the KEC. She noted that we are looking into revising the fiscal agent and terms of purchase. The KEC Board and Rochelle Township High School are working on an agreement to cover any negative balances that may be incurred by KEC. The Board will be provided with that information when it becomes available.

We will be forwarding the KEC financials (that are provided to the Board on a monthly basis) to the KEC. Dr. Borowicz provided a cost versus revenue comparison of having KEC on campus.

The revised intergovernmental agreement will be brought before the Board for final approval. Ms. Watkins asked to have the changes highlighted in the revised document. Dr. Borowicz will provide a red-lined draft to the trustees prior to the Board meeting.

NEW BUSINESS – K-12 & Kish College Board Update

We were unable to schedule a joint meeting with the K-12 and Kishwaukee College Board this winter, due to scheduling conflicts.

Mr. Johnson suggested sending a letter to the high school Board members asking if they would be interesting in meeting with the Board. This would allow them an opportunity to discuss topics of interest to them. The letter would indicate that due to scheduling conflicts we have been unable to orchestrate a K12 Kish board meeting however, if as a board they would like to meet we would be more than amenable to set a date and time.

The Board was interested in knowing if there were any changes in high school scores following the joint meetings that were held several years ago.

- NEW BUSINESS – K-12 & Kish College Board Update (cont'd) We could offer to meet with them or offer to have two trustees make a presentation to their Board. That would alleviate it having to be an official Board meeting. Several topics were identified as possible discussion points. Mr. Johnson stated the Board will continue to discuss options.
- NEW BUSINESS – February 20, 2018, Board Meeting Draft Agenda The Executive Committee reviewed the February 20, 2018, Board Meeting Draft Agenda. Dr. Borowicz stated we are reviewing possible early retirement incentives. We will provide additional information to the Board as discussions continue. We will wait to schedule a Board retreat so that it can coincide with our strategic planning process.
- NEW BUSINESS – Rescheduling of March 27, 2018 Board Executive Committee Meeting The Board executive committee recommended changing the date for the March Board Executive committee meeting to March 22, 2018. On a motion by Dr. Hammon, seconded by Ms. Spears, and unanimously carried, the Executive Committee unanimously approved moving the March Board Executive Committee meeting to March 22, 2018.
- The Board Executive committee will decide as it gets closer if we need a February 27, 2018 meeting or if that meeting could be cancelled.
- The Audit committee meeting will be on either March 13 or March 22, 2018 Dr. Borowicz will check with Dr. Burke to see which day would work with her schedule. Ms. Watkins will plan to attend via telephone.
- OLD BUSINESS – ACCT Conference Dr. Borowicz reviewed the schedule of meetings with governmental representatives in Washington D.C., while she and Mr. Johnson are attending the ACCT conference.
- NEW BUSINESS – Board Member Discussion Ms. Watkins thanked Dr. Borowicz for the work that she and the KEC have done to continue to make their partnership with each other a priority in our community.
- PRESIDENTS REPORT Dr. Borowicz provided the president's report. Dr. Borowicz reviewed information received from the ICCTA President's Council meeting. She stated that we must reinvent higher education. We have to offer fully online programs. We need to send the message to our communities that we need their students to attend Kishwaukee and to stay in our communities.
- Dr. Borowicz reviewed the College received a FOIA request for the results of an anonymous survey the College had completed. Our legal representatives are working on whether or not we need to release anonymous survey results.
- Dr. Borowicz stated that we do not have a large industry base in our district, it makes us more of a transfer institution. We will continue to search for partnerships and opportunities.
- CLOSED SESSION Adjourn to closed session - closed session to discuss probable, pending, or imminent litigation, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, probable, imminent or pending litigation and collective bargaining negotiations.
- On a motion by Ms. Spears, seconded by Dr. Hammon, and on a roll call vote, the Board voted unanimously to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of *specific* employees of the public body or legal counsel for the public body, and probable, imminent or pending litigation and collective bargaining negotiations.

CLOSED SESSION (cont'd) Those voting "aye" were: Robert Hammon, Robert Johnson, Kathy Spears, and Dr. Borowicz. Dr. Borowicz and Cindy McCluskey were invited to attend closed session.

The closed session began at 8:54 a.m. and ended at 9:15 am.

RECOVENE OPEN SESSION The open session resumed at 9:15 am.

ADJOURNMENT With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 9:16 a.m. On a motion by Ms. Spears, seconded by Dr. Hammon, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for February 27, 2018.

Chair, Board of Trustees

Secretary, Board of Trustees