

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

July 24, 2018

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order 8:00 am by Chair, Robert Johnson, on Tuesday, July 24, 2018 in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Robert Johnson
Robert Hammon
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

Visitors Present:

Kathy Watkins

Others present were:

RJ McGarry, Executive Director of IT
Jill Hansen, CFO
Dr. Joanne Kantner, Vice President of Instruction
Michelle Rothmeyer, Vice President of Student Services
Bill Nicklas, Special Assistant to the President
Michelle Ohlinger, Executive Assistant to the President
Cindy McCluskey, Executive Director Board Relations & Human Resources

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of June 26, 2018, were presented for approval. On a motion by Dr. Hammon seconded by Ms. Spears and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee meeting on June 26, 2018.

OLD BUSINESS– Strategic Planning Update

Dr. Borowicz provided the board with an update on the College's Strategic Plan. The Steering Committee will be meeting following the Executive Committee meeting today. Dr. Borowicz stated that a draft of the Strategic Plan will be presented at the August Board Meeting and the final approval will be at the September Board Meeting. The Strategic Plan will be rolled out to the community at the September 15th event.

OLD BUSINESS– 2018 ACCT Leadership Congress

Dr. Borowicz discussed with the board the ACCT Leadership Congress. The Board will meet at 4:30 pm on Tuesday, September 11th to discuss the proposal presentation.

OLD BUSINESS- Life Insurance Tax Liability

Ms. Hansen discussed with the Board the life insurance tax liability. The auditors recommend the College begin withholding taxes for 2018. In the interest of not affecting a pay change to faculty who are not present in the Summer, it was recommended the College cover the tax liability for employees until the October 15th pay cycle, for proper notification.

The Board recommended covering the tax liability through 2018. Effective Jan 1, 2019 the employees will be responsible for their tax liability.

NEW BUSINESS- August 14, 2018 Board Meeting Draft Agenda

The Board was provided with the August 14, 2018 Board meeting draft agenda.

Dr. Nicklas discussed with the Board the Fragments of Kish Wine walk. Ms. Watkins mentioned that she was very impressed with turn out at the Fragments of Kish Wine Walk. Blumen Gardens helped with the planning and preparedness of the grounds on campus. Mr. Johnson stated that he would not be opposed on a contractual basis in the summer to hire externally to help maintain the grounds.

The campus grounds are a challenge to maintain due to size and staffing. Dr. Borowicz mentioned to the Board that she would like to have an architect come to the College and do an RFQ to help us make the grounds more manageable.

Board of Trustees Executive Committee Meeting
July 24, 2018

NEW BUSINESS – Naming Opportunity Discussion Ms. Hamel discussed with the Board a naming opportunity for the Archives Room in the library. There was a suggestion that the archives be named after the Byro family. Dr. Borowicz expressed concern that all the other naming that has been done on campus has had a financial attachment to it.

Dr. Hammon felt that this was a nice idea considering the Byro family was one of the original land owners. The archive room is not a place that people can access, but for preserving items. Dr. Hammon suggested that instead of naming a room create an exhibit or display named after the Byro family that can be seen on campus.

Mr. Johnson felt that it was acceptable to recognize an individual or family that has done something for the College without giving money. Ms. Watkins felt that the historical factor is the most important contribution and felt the naming of the room was fitting.

Dr. Borowicz mentioned to the Board that she felt that the College could come up with a way for people to actually see the historical items instead of them being in a room. Ms. Hamel stated that with the artifacts a pop up display could be set up in the library as it was for the 50th.

Dr. Borowicz stated that we will bring it forward for approval at the August Board meeting.

NEW BUSINESS –Board Member Discussion Mr. Johnson thanked the Board for running the July BOT meeting.

Ms. Watkins commended the staff for a nice event on Thursday at the Fragments of Kish Wine Walk.

PRESIDENTS REPORT Dr. Borowicz provided the president’s report.

Dr. Borowicz mentioned that the painting in the gymnasium is almost complete.

Dr. Borowicz discussed with the Board that she met with five local Superintendents last week to discuss dual credit and some things the College is working on with the local districts.

ADJOURNMENT With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 9:03 a.m. On a motion by Ms. Spears, seconded by Dr. Hammon, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for August 28, 2018.

Chair, Board of Trustees

Secretary, Board of Trustees