

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

September 26, 2017

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Board Chair Robert Johnson, on Tuesday, September 26, 2017, in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Dr. Robert Hammon
Robert Johnson
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

Visitors Present:

Others present were:

RJ McGarry, Executive Director of IT
Kayte Hamel, Executive Director of Marketing & Public Relations
Jill Hansen, Comptroller
Dr. Joanne Kantner, Vice President of Instruction
Michelle Rothmeyer, Vice President of Student Services
Dr. Bill Nicklas, Executive Director of Development
Kevin Fuss, VP Institutional Effectiveness
Cindy McCluskey, Executive Assistant to the President
Michelle Ohlinger, Executive Assistant to the President

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of August 22, 2017, were presented for approval. On a motion by Ms. Spears, seconded by Dr. Borowicz and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on August 22, 2017.

OLD BUSINESS – Strategic Planning

Dr. Borowicz reviewed the beginning work on strategic planning. She has reached out to several college presidents and asked for input on who they have had a good experience working with on creating a strategic plan. She has received several recommendations and will begin to follow up with these individuals and/or firms. She also discovered that John Newton does strategic planning. Mr. Fuss and Dr. Borowicz met with Mr. Newton and he is interested in working with the College on their strategic plan and will be submitting a proposal on costs.

Dr. Borowicz asked the Board Executive Committee for input on their thoughts of hiring an outside firm to help with our strategic plan. The Board Executive Committee is supportive of getting proposals and feedback from several firms.

Mr. Fuss noted that most colleges add core values to their mission and vision and currently we do not. We would like to add that to our strategic plan this year. The Board Executive Committee asked if this would tie in with AQIP. Yes, the intent is to use this information for our AQIP accreditation.

Mr. Chuck Schwan was suggested as another individual to check with. Mr. Schwan does strategic design and has previously worked with the Sycamore school district. The Board Executive Committee discussed possible timelines. Mr. Johnson stated that this is a very important endeavor and we need to have a good plan in place and it would be worth the cost to explore outside alternatives.

Dr. Borowicz reviewed program costs and revenue with the Board Executive committee. Dr. Borowicz asked if the Board would like information presented at the October 10, 2017, Board meeting on the breakdown of each of our programs.

What is industry saying about our programs and are we teaching the right things. What do our industries need? If we eliminate a program they are counting on for graduates are they getting a return? Dr. Borowicz stated we need to follow up with this but we need to do it cost effectively. If we need the program, we need a partnership with the businesses. How do we work together to fill local workforce needs.

NEW BUSINESS – October
10, 2017 Board Meeting
Draft Agenda

The Executive Committee reviewed the October 10, 2017, Board Meeting Draft Agenda.

NEW BUSINESS – Possible
Property Tax Settlement

Mr. Fuss reviewed a property tax settlement agreement related to Old Mill Park, LLC. The owner has a contract to sell the land. The court has ordered that a letter needs to be sent to all taxing bodies to discuss what developing that land would mean, how it would happen, and how it would benefit each of the taxing bodies. At this point there is no action that we would need to take but sometime soon the prospective buyer may want to come talk with the Board about a proposal to abate the taxes.

The executive committee discussed options similar to the agreement Sycamore School District reached with Mr. Dahl and decided that we should reach out to our attorney and see what are options are on settling this. The Board Executive Committee felt it was worth a phone call but not much more. We want to be careful that our costs do not cost more than the amount we would receive.

NEW BUSINESS – Board
Executive Committee Member
Discussion

Mr. Johnson stated we needed to continue to seek ways to encourage more local graduates to attend Kish. We provided 24 scholarships this year. If we expand that scholarship to a lower dollar amount but provide it to more students, it may help bring local students to our campus. Since we have so many in-district students but not all of those are from in-district high schools the discussion centered on offering this scholarship program for in-district high school graduates.

Many of our high achieving area high school students still do not seem to be aware that we offer this scholarship. Dr. Borowicz stated we would be updating our messaging. It is a great opportunity to start locally.

PRESIDENTS REPORT

Dr. Borowicz has scheduled several listening and feedback sessions with various employment groups from campus. She has taken in a lot of input and stated she feels the sessions have been beneficial for faculty and staff.

Dr. Borowicz attended a recent DCEDC meeting there was a lot of discussion on a pending project. Dr. Borowicz is taking the lead on organizing the Northwest Illinois President's group. They will be meeting at Rock Valley College in an effort to work more collaboratively with commerce. Jason Anderson has talked about the idea of area community colleges working collectively to attract businesses to our communities.

Dr. Borowicz stated that Bette Chilton is a finalist for the Athena Award. The College will be hosting a table at the awards event.

ADJOURNMENT

With no further business coming before the Executive Committee, Dr. Hammon asked to adjourn the meeting at 9:03 a.m. On a motion by Ms. Spears, seconded by Dr. Borowicz, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for October 24, 2017.

Chair, Board of Trustees

Secretary, Board of Trustees