

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

August 22, 2017

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Chair Pro Tem, Dr. Robert Hammon, on Tuesday, July 25, 2017, in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Dr. Robert Hammon
Robert Johnson
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

Visitors Present:

Others present were:

RJ McGarry, Executive Director of IT
Kayte Hamel, Executive Director of Marketing & Public Relations
Jill Hansen, Comptroller
Dr. Joanne Kantner, Vice President of Instruction
Cynthia Stonesifer, Director of Financial Aid
Michelle Rothmeyer, Vice President of Student Services
Dr. Bill Nicklas, Executive Director of Development
Kevin Fuss, VP Institutional Effectiveness
Cindy McCluskey, Executive Assistant to the President

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of July 25, 2017, were presented for approval. On a motion by Ms. Spears, seconded by Dr. Borowicz and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on July 25, 2017.

NEW BUSINESS – Student Incentives

Dr. Borowicz reviewed a proposed plan to provide student success scholarships to students. The College is wanting to share a portion of state revenue allocated with the passing of the 2017-18 budget and additional revenue provided for the 2016-17 school year with the students. The tuition increase passed in March 2017 was based on the uncertainty of the state budget.

After lengthy conversation and discussion, we are proposing a Student “Success” Scholarship. The scholarship would award one-half of the tuition increase back to students that have successfully completed their coursework during the fall and spring semesters at the College. The Scholarship could be based on base tuition increased by \$10 per credit for FY18. Refunds would be \$5 per credit for general credits \$7.50 per credit for those paying 1.5 differential tuition rate, and \$10 per credit for those paying 2.0 differential tuition rate.

Students could be given a credit at the end of the semester following the input of final grades. Students would have the option of crediting the scholarship toward future semester costs, or receive a check back. Calculation estimates would be approximately \$301,500. Other opportunities to provide resources back to students include “spirit days” in the bookstore and “free food days” in the cafeteria. These would be for Fall 2017 and Spring 2018 semesters The Board asked if this would create an undue burden on our staff. Dr. Borowicz stated it would take some time but the end result is a positive one.

The Board asked about the student that may choose not to receive the scholarship. We could notify students that they are eligible and they could opt out if they did not want to receive the funds. Dr. Hammon stated we want to make sure that we let students know there is no guarantee that we will continue the scholarship in the future. The plan would be to roll this out immediately after it receives Board approval.

Mr. Johnson stated we would not have raised tuition as much as we did if we would have had a state budget so this is a great way to give back to our students.

Dr. Borowicz noted we will watch what type of affect this may have on enrollment. Mr. Fuss checked with ICCB and there is no legal issue with us offering this scholarship.

Board of Trustees Executive Committee Meeting
August 22, 2017

NEW BUSINESS – Bad
Debt

Dr. Borowicz, Mr. Fuss and Ms. Hansen met last week and discussed how we accumulate bad debt. They will continue to work out the details of what constitutes bad debt and bring a report to the Board at the September meeting. Kishwaukee College does not currently use a collection agency to recover debt we are discussing ways of collecting the debt. We are participants of a state plan that works on recovering debt from individuals via their income tax refund checks. .

Mr. Johnson asked if we had checked with our auditors on our process for bad debt. Mr. Fuss stated the auditors do review our process.

NEW BUSINESS –
September 12, 2017 Board
Meeting Draft Agenda

The Executive Committee reviewed the September 12, 2017, Board Meeting Draft Agenda.

NEW BUSINESS – Review
of Closed Session Minutes

Dr. Borowicz keep closed June 27, 2017 and destroy tapes older than 18 months.

NEW BUSINESS – Board
Executive Committee Member
Discussion

Mr. Johnson and Dr. Borowicz are planning to attend the September 8, 2017, ICCTA meeting. Dr. Borowicz stated she would like to attend the AACC meeting in April. Mr. Johnson will ask at the ICCTA meeting if any trustees have attended the AACC conference and if they felt it was beneficial.

Dr. Borowicz and the Board Executive Committee believes Kishwaukee College be able to provide an informative presentation at a future conference how we got through the state budget crisis.

PRESIDENTS REPORT

Dr. Borowicz stated that she and Dr. Nicklas met with the DCEDC yesterday on Project Mitt. Dr. Borowicz is suggesting that if they are looking for training going forward we could provide it.

Dr. Borowicz met with a representative of the Department of Commerce that is representing GREDCO on August 21, 2017.

Dr. Borowicz noted that we are willing to provide information to assist in any way we can with both GREDCO and DCEDC. There are two separate Department of Commerce representatives working with each of the above groups.

ADJOURNMENT

With no further business coming before the Executive Committee, Dr. Hammon asked to adjourn the meeting at 9:53 a.m. On a motion by Ms. Spears, seconded by Dr. Borowicz, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for September 26, 2017.

Chair, Board of Trustees

Secretary, Board of Trustees