

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

May 23, 2017

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Chair, Robert Johnson, on Thursday, May 23, 2017, in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Robert Johnson
Robert Hammon
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

None

Visitors Present:

Others present were:

Linda Mason , Trustee
Samantha Dailey – Executive Director of Human Resources
RJ McGarry, Executive Director of IT
Kayte Hamel, Executive Director of Marketing & Public Relations
Michelle Rothmeyer, Vice President of Student Services
Bill Nicklas, Executive Director of Development
Kevin Fuss, VP Institutional Effectiveness
Cindy McCluskey, Executive Assistant to the President
Matt Crull, Director of Research and Data Management

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of April 20, 2017, were presented for approval. On a motion by Ms. Spears, seconded by Dr. Hammon and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on April 20, 2017.

Board Self-Evaluation

Mike Monaghan, Executive Director, ICCTA, will moderate the Board self-evaluation. Mr. Johnson and Mr. Monaghan have drafted an instrument they will be providing to the Board. We will distribute the document prior to the Board meeting.

Public Comment

Upon the recommendation of the College's legal counsel, we will be adding public comment time to the Board of Trustees monthly agenda.

Board Policy on 2nd Readings

The Board is going to discontinue the policy of bringing Board policies for a 1st and 2nd reading. They can always table an item for further discussion, ask for additional information before taking action, or decide not to take action on an item. The Board noted there are a number of ways of handling this without having to waive the 1st reading at each meeting.

Evaluation Dr. Borowicz

The Board did a formal evaluation of Dr. Borowicz in July of 2016. The recommendation was made at that time to review her goals and do a mid-year performance evaluation. Dr. Borowicz stated she appreciates the feedback she receives from the Board. In the future, the Board will plan to do this in March or April of each year.

NEW BUSINESS – June 6
Board Meeting Draft Agenda

The Executive Committee reviewed the June 6, 2017, Board Meeting Draft Agenda. Mr. Johnson stated that Board committee appointments would be made at the June meeting.

Dr. Hammon asked about the Malta Fire Dept. contract. Dr. Nicklas provided an overview of the proposed new contract. Dr. Nicklas will provide additional information on their overall budget and the number of calls they have to the College.

The Board executive committee asked about the Kishwaukee Education Consortium (KEC) contract. The Board is looking at costs that we incur having them on campus. We need to make sure KEC students matriculate to the College. We would like to see 50% of the students attend Kish. The College does incur costs by having KEC on campus. They currently do not pay anything towards the fire or sheriff's contracts.

NEW BUSINESS – June 6
Board Meeting Draft Agenda
(cont'd)

Dr. Hammon noted that institutions need to review their CTE programs. We should be utilizing our advisory committees to tell us if we are teaching the curriculums they need.

The Board stated they would like to see numbers for what it costs to have KEC on our campus and noted that we owe that to our taxing constituents.

PRESIDENTS REPORT

Dr. Borowicz stated they are making progress during KCEA negotiations. She will provide an update at the May board meeting.

ADJOURNMENT

With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 9:40 a.m. On a motion by Ms. Spears, seconded by Ms. Mason, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for June 27, 2017.

Chair, Board of Trustees

Secretary, Board of Trustees