

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

October 25, 2016

CALL TO ORDER	The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Chair, Robert Johnson, on Tuesday, October 25, 2016, in C-2175 Founders Boardroom.				
ROLL CALL	<table><tr><td><u>Members Present:</u> Robert Johnson Linda Mason Kathy Spears Dr. Laurie Borowicz – left at 9:01 am</td><td><u>Members Absent:</u> None</td></tr><tr><td colspan="2"><u>Others present were:</u> Bob Hammon, Trustee Kathy Watkins, Trustee Ken Doubler, Trustee Gabrielle Cultra, Student Trustee – left at 10:03 am Samantha Dailey – Executive Director of Human Resources – left at 9:01 am Cindy McCluskey, Executive Assistant to the President – left at 9:01 am Jaime Long – left the meeting at 9:01 am Phil Gerner, Robbins Schwartz – joined the meeting at 9:00 am Jennifer Jones, Robbins Schwartz – joined the meeting at 9:00 am</td></tr></table>	<u>Members Present:</u> Robert Johnson Linda Mason Kathy Spears Dr. Laurie Borowicz – left at 9:01 am	<u>Members Absent:</u> None	<u>Others present were:</u> Bob Hammon, Trustee Kathy Watkins, Trustee Ken Doubler, Trustee Gabrielle Cultra, Student Trustee – left at 10:03 am Samantha Dailey – Executive Director of Human Resources – left at 9:01 am Cindy McCluskey, Executive Assistant to the President – left at 9:01 am Jaime Long – left the meeting at 9:01 am Phil Gerner, Robbins Schwartz – joined the meeting at 9:00 am Jennifer Jones, Robbins Schwartz – joined the meeting at 9:00 am	
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APPROVAL OF MINUTES	The minutes of the regular Board of Trustees Executive Committee meeting of September 27, 2016, were presented for approval. On a motion by Ms. Spears, seconded by Ms. Mason and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular and closed session meetings on September 27, 2016.				
OLD BUSINESS – Investment Strategies	Dr. Borowicz asked that we wait and discuss this topic at a future meeting.				
OLD BUSINESS – Strategic Planning	Dr. Borowicz and Mr. Fuss will get together and review strategic planning. We will start the November Board meeting at 4:00 pm and discuss strategic planning. Athletics will be part of the strategic planning discussion. Currently, we spend approximately \$10,000 per student for athletics. Dr. Borowicz is planning a Senior Leadership Team retreat in November to review budgeting information.				
NEW BUSINESS – November 8 - Board Meeting Draft Agenda	The Executive Committee reviewed the November 8, 2016, Board Meeting Draft Agenda. We will add the 4pm strategic planning session to the Board meeting agenda. Dr. Borowicz will decide what staff to include in the meeting.				
NEW BUSINESS – December Graduation	Graduation is Saturday, December 17, 2016. We have added a faculty speaker for the graduation ceremony. Board members should plan to arrive at 9:30 am and be ready to start the ceremony at 10:00 am in room A-1228.				
NEW BUSINESS – Auditing Services	Mr. Johnson has asked Sikich to prepare a proposal for auditing services. He will hopefully have the information prior to the Board meeting and will present it at that time.				
EXECUTIVE COMMITTEE MEMBER DISCUSSION	There is an ICCTA meeting on November 11-12, 2016 in Naperville. They will be having an afternoon session on Foundation and College recommended relationships and also provide legislative updates.				
PRESIDENTS REPORT	Dr. Borowicz provided a review of the Annual Administrators Breakfast on October 13, 2016. The College has a very good relationship with our high school administrators. These annual meetings provide a lot of information and a great opportunity to get feedback and discuss topics that are relevant to the group.				

PRESIDENTS REPORT (cont'd)

Dr. Borowicz reviewed information from the Illinois Community College Presidents Retreat she attended on October 20-21, 2016. Dr. Borowicz and Mr. Fuss will attend the HLC forum. Ellucian gave a great presentation on the products they offered and the future of technology. Dr. Borowicz will share this information internally when we are reviewing our technology plan. There were legal updates provided by Robbins Schwartz on president's contracts, travel policy, reduction in force, and Title IX. Dr. Borowicz felt the conference was very informative.

Dr. Borowicz will include a summary of the student listening sessions at the November Board meeting.

Dr. Borowicz stated we are moving forward with the gala planning and everything is going well. Ms. Hamel is putting the finishing touches on the baskets.

Dr. Borowicz introduced Samantha Dailey as our new Executive Director of Human Resources.

Dr. Borowicz, Ms. McCluskey, Ms. Long and Ms. Dailey were invited to attend closed session and then left the closed session at 9:01 am.

ADJOURN TO CLOSED SESSION

On a motion by Ms. Spears, seconded by Ms. Mason the Board voted unanimously to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, probable, imminent or pending litigation and collective bargaining negotiations.

Mr. Gerner, Ms. Jones, and Board members Ken Doubler, Kathy Watkins, Gabrielle Cultra and Bob Hammon were invited to stay for closed session. The closed session began at 8:39 am. The closed session ended at 10:07 am.

RESUME OPEN SESSION

The meeting resumed in open session at 10:07 am.

ADJOURNMENT

With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 10:08 am. On a motion by Ms. Spears, seconded by Ms. Mason, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for Tuesday, November 29, 2016 at 8:00 am.

Chair, Board of Trustees

Secretary, Board of Trustees