

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

November 29, 2016

CALL TO ORDER The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Chair, Robert Johnson, on Tuesday, November 29, 2016, in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Robert Johnson
Linda Mason
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

None

Others present were:

Bob Hammon, Trustee
Kathy Watkins, Trustee
Ken Doubler, Trustee
Samantha Dailey – Executive Director of Human Resources
Cindy McCluskey, Executive Assistant to the President

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of October 25, 2016, were presented for approval. On a motion by Ms. Spears, seconded by Ms. Mason and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular and closed session meetings on October 25, 2016.

**OLD BUSINESS –
Investment Strategies**

Dr. Borowicz stated we are meeting with our bond and investment advisors to discuss better ways to invest our money. We hope to bring some ideas to the Board at the December Board meeting. Mr. Johnson will plan to attend the meetings.

**OLD BUSINESS – Auditing
Services**

Mr. Johnson asked Sikich to prepare a proposal for auditing services. At the November Board meeting the Board approved using the auditing services of Sikich. The Foundation Board also approved using them for their services. Jill Hansen, Director of Fiscal Services, provided the Board with the updated proposal for information purposes only.

**OLD BUSINESS – December
Graduation**

Graduation is Saturday, December 17, 2016. We have 109 students registered to participate in the December graduation ceremony. We have added a faculty speaker for the graduation ceremony. Board members should plan to arrive at 9:30 am and be ready to start the ceremony at 10:00 am in room A-1228.

**NEW BUSINESS –
December 13 - Board
Meeting Draft Agenda**

The Executive Committee reviewed the December 13, 2016, Board Meeting Draft Agenda.

Dr. Borowicz stated the Senior Leadership Team spent a lot of time going through non-salary budgetary items at the recent Senior Leadership Retreat. She plans to bring some of the information to the Board in the preliminary FY18 budget assumptions.

**NEW BUSINESS – Possible
Joint Meeting – Kishwaukee
College BOT & Foundation
Board**

We would like to hold a joint meeting with the Board of Trustees and Foundation Board in January and invite Robbins Schwartz to do an overview of best practices between foundations and colleges.

The Board Executive Committee was in favor of having this joint meeting. They noted it would be a good opportunity to share the College's goals. We would look at having it on January 10th from 4-5 pm with a joint meal. Dr. Borowicz will contact Ken Florey, from Robbins Schwartz to see if he is available to do a presentation.

**NEW BUSINESS –
Approval of Board Travel
Expenses and Travel
Expenses over the Maximum
Allowed.**

Effective in March Board of Trustee expenses will have to be approved on a roll call vote. Travel expenses for staff that are over the maximum allowable will also be done on a roll call vote. We will add a line to the consent agenda for travel approvals and the expenses will need to be read out loud before having action taken by the Board. We will bring an updated travel policy to the Board for approval at the January Board meeting.

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NEW BUSINESS – Possible
Cancellation or Rescheduling
of December 27, 2016 Board
of Trustees Executive
Committee Meeting

It was decided to cancel the December 27th Board Executive Committee meeting and resume the next Board Executive committee meeting in January.

EXECUTIVE COMMITTEE
MEMBER DISCUSSION

Mr. Johnson, Ms. Spears, Dr. Burke, and Dr. Borowicz attended the ICCTA meeting in Naperville and reviewed information from the meeting.

Ms. Watkins inquired about the BSN program. Dr. Borowicz stated we are in conversations with NIU about what programs we can develop to have our students easily obtain their BSN. We are at the table with Northern and we are going to consider all of our options to meet the needs of our local employers.

PRESIDENTS REPORT

Dr. Borowicz reviewed information she received from the Illinois Community College Presidents Council meeting.

John Newton will be doing a presentation to staff on January 19th focused on respectful dialogue on campus. The Board is welcome to attend.

ADJOURN TO CLOSED
SESSION

On a motion by Ms. Spears, seconded by Ms. Mason the Board voted unanimously to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, probable, imminent or pending litigation and collective bargaining negotiations.

Board members Ken Doubler, Kathy Watkins, and Bob Hammon were invited to stay for closed session. Ms. McCluskey and Ms. Dailey were invited to attend closed session. The closed session began at 8:59 a.m. and ended at 9:22 a.m.

RESUME OPEN SESSION

The meeting resumed in open session at 9:22 am.

ADJOURNMENT

With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 9:22 a.m. On a motion by Ms. Spears, seconded by Ms. Mason, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for January 24, 2017.

Chair, Board of Trustees

Secretary, Board of Trustees