

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

February 23, 2016

CALL TO ORDER The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:01 am by Chair, Robert Johnson, on Tuesday, February 23, 2016, in room C-2175.

ROLL CALL

Members Present:

Robert Johnson
Linda Mason – arrived at 8:07 am
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

None

Others present were:

Bob Hammon, Trustee
Sedgwick Harris, Vice President Student Services
Mark Lanting, Vice President of Instruction
John Acardo, Director of Human Resources
Kayte Hamel, Director of Marketing & Public Relations
Cindy McCluskey, Executive Assistant to the President

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of January 26, 2016, were presented for approval. On a motion by Ms. Spears, seconded by Ms. Mason and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on March 26, 2016.

**OLD BUSINESS –
Legislative Update**

Dr. Borowicz attended the Genoa Chamber meeting and had an opportunity to meet with Representative Pritchard. He is not anticipating getting the College receiving state money in the near future. It may be until after the election next November before we receive any funding.

**NEW BUSINESS – March 8
- Board Meeting Draft
Agenda**

The Executive Committee reviewed the March 8, 2016, Board Meeting Draft Agenda. The Executive Committee would like to know what we need to do to involve the community in helping the College. What type of timeline would we need to implement?

**NEW BUSINESS – Review
of Closed Session
Minutes/Audio Tapes**

There were no minutes for review. On a motion by Ms. Spears, seconded by Ms. Mason, and on a roll call vote, the Board authorized the destruction of the audio tapes of February 6, 2014, February 25, 2014, March 25, 2014.

Those voting “aye” were: Bob Johnson, Linda Mason, Kathy Spears and Dr. Borowicz.

**NEW BUSINESS – Board
Member Discussion**

Ms. Spears asked if we could provide something informational to each of our legislators at Lobby Day in May. We would like to provide them with information that could really make a difference. If we could put together something that was attractive, short, and to the point, but very informational, it would be a good way to get information in their hands about the College. Ms. Mason suggested working with marketing and public relations to create a single page flyer. Dr. Borowicz suggested putting together something showing how we serve our local community. If we could somehow include our corporate partners emblems on it that would be great. She will work with Kayte Hamel on putting together something to share with the Board. Lobby Day is May 3rd.

After discussion regarding increasing the budgeted assumption for EAV’s Ms. Mason asked how we arrived at a 1% increase in EAV. She reminded everyone that in the past few years we have budgeted a little bit higher not knowing for sure where it would land and it would always come in lower than we had expected. It was agreed that we need to be conservative instead of budgeting too high and then having to cut something else if the EAV comes in lower than anticipated.

NEW BUSINESS – Board
Member Discussion (cont'd)

Mr. Johnson was approached Mike Monaghan of the ICCTA about providing a best practice at the ICCTA meeting in March. Mr. Johnson suggested the presidential search process and would also like to include Dr. Borowicz to give her perspective as a candidate. Mr. Johnson and Dr. Borowicz will be presenting on Friday afternoon March 11th.

PRESIDENTS REPORT

Dr. Borowicz's Recent Events:

Rochelle Rotary, February 23, 2016

WRHL Radio Interview, February 24, 2016

B95 Radio Interview, February 25, 2016

Proudly DeKalb Meeting, March 7, 2016

Presidential Briefings:

March 9, 2016 – 1:30-2:15 pm, Jenkins Auditorium

March 10, 2016 – 2:30-3:15 pm, Jenkins Auditorium

Presidents' Council Meeting, Lombard, IL – March 11, 2016

Laurie Personal Leave/Vacation – March 16-18, 2016 & March 24-April 1, 2016

Enrollment Management Retreat – Senior Leadership Team, March 21, 2016

Upcoming Board Events:

Board of Trustees Audit Committee Meeting, February 29, 2016, 3:00 pm, C2175

Board Meeting (March 8, 2016) 5:30 pm

ICCTA Meetings, Lombard, IL (March 12-13, 2016)

BOT Executive Committee Meeting (March 22, 2016)

ADJOURNMENT

With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 9:02 am. On a motion by Ms. Spears, seconded by Ms. Mason, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for Tuesday, March 22, 2016 at 8:00 am.

Chair, Board of Trustees

Secretary, Board of Trustees