



COMMITTEE REPORTS

Audit Committee  
Executive Committee  
Finance Committee

Foundation Liaisons – the following report was provided by Mr. Doubler:

- The Foundation was recently informed that it will be receiving \$40,800 from the Emma Anderson Endowment which is held by the DeKalb County Community Foundation. The funds will be used for scholarships for Sycamore and DeKalb area students who participated in sports while attending high school. The money will be awarded for the Fall semester.
- The Foundation recently sent out a Kishwaukee College Retiree Newsletter electronically to everyone who attended the Retiree Reception on October 8th. The newsletter contained photos from the event and also letters and notes from several retirees who were unable to attend but wanted to pass-on well-wishes to their former colleagues. The newsletter is also being used as a way to allow former Kish employees to contact each other. The Foundation hopes to establish a retiree committee to plan and host future events on campus.
- The Foundation will once again host an intern for the Spring semester. The internship was arranged and will be paid for through the DeKalb County Non-Profit Partnership. All the students participating in the internships are enrolled in the Community Leadership & Civic Engagement Program at Northern Illinois University. The new intern will start January 22nd.
- The Daily Chronicle recently featured an excellent article along with a photo of the semi-tractor that was donated to the Diesel Power Technology Program by Roush Brothers Trucking Company. That donation will also be used by the Truck Driver Training Program.
- The Foundation presented poinsettias to over a dozen donors during the holidays to thank them for their support during the year.
- Foundation staff is working closely with Bette Chilton; Dean of Health & Education and Michele Bolden; Dean of Workforce Development to host a workshop designed to help people in the healthcare fields obtain the continuing education credit hours they require. The workshop will be held on April 7th. A special discount will be provided for participants who are alumni of Kishwaukee College. A special reception will also be held after the workshop for Kish alums.
- Some notable gifts received in the last month include:
  - -\$10,000 from Bob & Norma Wildenradt
  - -\$5,000 from Doug & Lynn Roberts

INFORMATION & REPORTS –  
Comparison of Revenue &  
Expenditures FY' 14 and FY' 15

Mr. Galick reviewed the comparison of revenue and expenditures for FY' 15 and FY' 16.

The following explanation was offered by Rob Galick:

*The State of Illinois has fully paid its FY15 obligations to the College, However, no FY16 payment have been made. This equates to \$2,497,130 in past due payments.*

*At its November meeting, the Board approved the transfer of banking services from NB&T to First National Bank. Bank accounts have been opened and a portion of the College's funds have been moved. Training is currently underway with regard to online banking, direct deposit functions and positive pay administration. Equipment is currently being installed to facilitate report deposit capture. The transition will be fully complete by the end of January.*

ENROLLMENT REPORT

Mr. Harris provided information on the current enrollment at the College. Enrollment is starting to do a bit better. Mr. Harris stated there are upcoming events for late registration on Saturday, January 16<sup>th</sup>. Our enrollment is currently at a -4%.

The Board thanked Mr. Harris and the enrollment management team on all the work they are doing to help with enrollment along with Ms. Hamel and her staff.

NEW BUSINESS – Policy Manual  
Revision – Policy 3.22.02

As a result of legislation passed by the State of Illinois and effective January 1, 2016, Kishwaukee College is required to be in compliance with the Student Optional Disclosure of Private Mental Health Act, Public Act 99-278. The College shall establish procedures and an accompanying form providing students with the opportunity to authorize, in writing, the disclosure of certain private mental health information to a designated person, subject to conditions and under the circumstances provided for in the Act. Ms. Partch noted our KMA students and our dual credit students will not be included with this policy.

On a motion by Dr. Hammon, seconded by Mr. Doubler and on a roll call vote, the Board unanimously approved waiving the second reading and adding Policy 3.22.02 Student Optional Disclosure of Private Mental Health Information to Board Policy.

Those voting “aye” were: Bobbi Burke, Ken Doubler, Robert Hammon, Linda Mason, Kathy Spears, Kathy Watkins and student advisory vote Ben Shank.

NEW BUSINESS –  
Board Member Discussion

Dr. Hammon thanked Mr. Fuss for his one-week tenure as acting President. The ICCTA meeting is by conference call in January.

CONSENT AGENDA

The items in the Consent Agenda included:

- A. Minutes of Regular and Closed session of December 8, 2015 and Special Meeting Regular and Closed Session Minutes of November 30, 2015, December 1, 2015, December 2, 2015, December 3, 2015, December 4, 2015 and December 15, 2015\*
- B. Report of Budgetary Revenues and Expenditures\*
- C. Accounts Payable Recap\*
- D. Cash and Investment Report\*
- E. Staff Resignations/Appointments\*

On a motion by Ms. Watkins, seconded by Mr. Doubler, and on a roll call vote, the Board unanimously approved the Consent Agenda. Those voting “aye” were: Bobbi Burke, Ken Doubler, Robert Hammon, Linda Mason, Kathy Spears, Kathy Watkins and student advisory vote Ben Shank.

STUDENT REPRESENTATIVE’S  
REPORT

Mr. Shank provided the Student Representative’s Report to the Board

PRESIDENT’S REPORT

Dr. Borowicz stated it is an honor and a privilege to be serving as the 5<sup>th</sup> President of Kishwaukee College.

Dr. Borowicz reviewed the feedback she received from her listening sessions held on January 11, 2016. She stated the overall feedback was extremely positive. We will attempt to make decisions based on what is the best interest of our students. Some of the themes that came out of the meetings were:

- Scheduling
- Tuition Payments
- Attempt to Make some Modifications to Incur and Enhance Additional Enrollment.
- Cooperative Agreements
- How do we collaborate with business and industry
- Portfolio Requirement
- Removing Barriers

PRESIDENT'S REPORT (cont'd)

- Working with our Area K12's
- College Affordability – helping people understand financial aid, etc.

Dr. Borowicz stated the people who work at the College really care about the College. She noted that we are going to attempt to be a can-do type of College. She looks forward to additional opportunities to talk to staff.

Upcoming Events:

- *Dr. Borowicz – College Address – January 19, 2016 – Jenkins Auditorium*
- *BOT Executive Committee Meeting – January 26, 2016 at 8:00 am*
- *Board Meeting, February 9, 2016*

ADJOURNMENT

With no further business coming before the Board, Ms. Mason asked to adjourn the meeting at 7:07 p.m. On a motion by Mr. Shank, seconded by Dr. Burke, the Board voted unanimously to adjourn.

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Secretary, Board of Trustees

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Chair Pro Tem, Board of Trustees