



To: Dr. Laurie Borowicz, President
From: Dr. Kayte Hamel
Date: February 14, 2023
Re: Signage Fabricator Recommendation

On Wednesday, January 18, 2023, the College issued a request for qualifications for a signage fabrication and installation partner to work alongside Cardosi Kiper, the College's approved signage consultant. The College and Cardosi Kiper will work with the chosen signage fabricator as a design/build partnership to retrofit the existing external signage system.

Proposals were submitted by two firms. After review, both firms were invited to interview and prepare pricing estimates:

- Parvin-Clauss Sign, \$240,989
- Poblocki Sign Company, \$357,077

Both firms are highly qualified for the project and either would be a great partner.

I recommend Parvin-Clauss Sign for signage fabrication and installation, based on prepared cost estimate, and request the Board to authorize the College to enter into a contract with Parvin-Clauss Sign for up to \$265,100, which includes a 10 percent contingency.