

Campus Operations and Technology

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To: Dr. Borowicz From: RJ McGarry

Date: October 13th, 2023

Re: Approval of Bid Recommendation for Three-Year Landscape Maintenance

On September 2nd, 2023, a Request for Proposals (RFP) was circulated for a Three-Year Landscape Maintenance contract. This project includes the following services:

- A spring cleanup before May commencement.
- Monthly maintaining garden beds and tree rings.
- A fall cleanup by the end of October.

The bid opening was held on Thursday, September 28th, 2023 at 10:00 a.m. Two companies submitted bids. The low bidder, GC Designs Inc, had a bid of \$69,750 per year. We worked with the bidder to update their proposal to add a fall cleanup for this year.

2024- \$74,550 2025 - \$69,750 2026 - \$69,750

Approval of the bid from GC Designs Inc at totaling \$214,050 for three years is recommended.



Business Office

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Bid Opening Form

Title of Sealed Bid: 3 year band scape Maintenance contract	Date: 9-28-23	Purchasing Coordinator: Krissman (or designee)
Location of Opening: 1A 1 3 0 1	Time: 10:00 Am	Witness: Chris Bailey

Vendor	City, State	Offered Price
Langton Group	Wood stock IL	\$ 78272.0 / year
Langton Group GC Designs Inc	Minoulca IL	\$ 78272.0 / year \$ 69750.00 / year