**Job Description**

|  |  |
| --- | --- |
| Title: Grounds Worker - LeadDepartment: Campus OperationsReporting Manager: Director of Campus OperationsDirect Reports: YesFLSA: Expected Hours of Work: 40 | Salary Band: B21 Account Number:ICCB Class:KC Status (Class): KCSS POSD: |

**Job Summary:**

The Grounds Worker - Lead is responsible for maintaining the grounds, athletic fields and landscape of the college. In addition, this position will maintain all lawn care equipment. During off season the Grounds Worker - Lead will be required to perform and maintain preventive maintenance work orders throughout the building as requested. This position will also supervise Permanent/Part-time and Seasonal Workers.

**Essential Functions:**

* Maintain Grounds and landscape of College responsibilities include:
	+ Garbage clean-up of grounds, parking lots, and garbage cans
	+ Mowing all lawns including Athletic Fields, and string trimming
	+ Maintaining landscape beds by weeding, replacing dead plants, planting flowers, spraying for pests or weeds, and mulching
	+ Pruning all trees and bushes as well as planting trees and bushes
	+ Working with Greenhouse Staff on various projects and horticulture students and instructors
	+ Working on Athletic fields when needed, prep fields for games and practices
	+ Snow removal and slating of parking lots and walkways

**Minimum Qualifications/Basic Job Requirements:**

* High School Diploma
* 1 – 3 years’ experience related to general grounds and landscape maintenance with a strong horticulture background, and knowledge of a variety of plants.
* Chemical Applicators license
* CDL Class B license
* Mechanical knowledge of mowing and grounds equipment

**Core Competencies:**

* Ability to apply principles of rational systems, (i.e. internal combustion engines, electric wiring systems, solve practical problems and deal with a variety of concrete variables)
* Demonstrate clear and effective written and verbal communication skills
* Provide strong and clear communication, customer service, and inter-personal skills
* Ability to work independently
* Able to cooperatively work with diverse groups of students and staff

**Workload Summary:**

* Work is normally performed in an outdoor setting; however this position requires reaching, standing, walking, repetitive motions for the appropriate maintenance of the grounds.
* Some work is to be performed inside. Noise levels can be loud. Shop conditions may expose position to fumes, noxious odors, gases and toxic or caustic chemical.
* This position requires activity that may require incumbent to lift 50lbs on occasions; 20lbs frequently, and 10lbs consistently.

**Disclaimer:**

Kishwaukee College is an Equal Employment Opportunity Employer and any reasonable and timely accommodations in compliance with the Americans with Disabilities Act will be made upon documented request by the employee.

*Revised 7/2017*