



## FOIA Activity Log - 2018

ID	Date Received	Requestor	Request Detail	Status
201801	1/8/2018	Mark Guethle	Copies of certified payrolls from painting work performed at the College by Capital Painting and Decorating Inc.	CLOSED - Response emailed 1/12/18
201802	2/1/2018	FOIA Transparency	E-mails, texts, and other communication on employee survey	CLOSED - Response emailed 2/08/18
201803	2/1/2018	FOIA Transparency	Copies of surveys filled out along with compiled results, including comments	CLOSED - Response emailed 2/08/18
201804	2/8/2018	Matt Read	Electronic copies of the employee survey comments for in 2011, 2013, and 2017	CLOSED - Response emailed 2/15/18
201805	2/8/2018	Tina Hultgren	Electronic copies of the employee survey comments for in 2011, 2013, and 2017	CLOSED - Response emailed 2/15/18
201806	2/8/2018	Miles Halpern	Electronic copies of the employee survey comments for in 2011, 2013, and 2017	CLOSED - Response emailed 2/15/18
201807	2/8/2018	Carolyn Kernan	Electronic copies of the employee survey comments for in 2011, 2013, and 2017	CLOSED - Response emailed 2/15/18
201808	2/8/2018	Sarah Marsden	Electronic copies of the employee survey comments for in 2011, 2013, and 2017	CLOSED - Response emailed 2/15/18
201809	2/15/2018	Sankaya Hall	Honors Recognition Directory Information	CLOSED - Response emailed 2/16/18
201810	2/16/2018	FOIA Anonymous	Emails from Kevin Fuss, Matt Crull, and Laurie Borowicz from January 2018	CLOSED - Response emailed 3/01/18
201811	2/16/2018	FOIA Anonymous	Laurie Borowicz e-mails	CLOSED - Response emailed 3/01/18
201812	2/16/2018	FOIA Anonymous	Text messages between Laurie Borowicz and Bill Nicklas regarding employee satisfaction survey	CLOSED - Response emailed 3/01/18
201813	2/16/2018	FOIA Anonymous	Renovation costs for 6 specific areas	CLOSED - Response emailed 3/01/18
201814	2/16/2018	FOIA Anonymous	Travel Reimbursements for the entire Cabinet and BOT	CLOSED - Response emailed 3/01/18
201815	2/16/2018	FOIA Anonymous	Salaries, benefits, perks (phone, clothing, car) for the entire cabinet and all BOT members	CLOSED - Response emailed 3/01/18
201816	2/16/2018	FOIA Anonymous	Salaries for all employees broken down by administrators, prof staff, teaching, grant-funded, and Directors in 1990, 1999, and 2017	CLOSED - Response emailed 3/01/18
201817	2/19/2018	FOIA Transparency	FOIA denial letters indexed by exception type and category of record requested	CLOSED - Response emailed 02/23/18
201818	2/20/2018	Stephen Chichelli	PO/Vendor information	CLOSED - Response emailed 3/7/18
201819	2/22/2018	FOIA Enforcer	Legal invoices	CLOSED - Response emailed 3/08/18
201820	3/8/2018	FOIA Enforcer	FOIA request for FOIA requests for text messages	CLOSED - Response emailed 3/21/18
201821	3/8/2018	FOIA Enforcer	Employee survey comments from 2011, 2013, and 2017	CLOSED - Response emailed 3/13/18
201822	3/8/2018	FOIA Enforcer	FOIA request for FOIAs regarding employee survey comments	CLOSED - Response emailed 3/13/18

201823	3/8/2018	FOIA Enforcer	Provide documented evidence of searches conducted text messages including methods and results of search for responsive messages . This includes all searches done for electronic records on private devices.	CLOSED - Response emailed 3/21/18
201824	3/27/2018	FOIA Enforcer	Attachement to an e-mail	CLOSED - Response emailed 4/10/18
201825	3/27/2018	FOIA Enforcer	Metadata for employee survey files? The College is seeking clarification from requestor.	CLOSED - Response emailed 4/10/18
201826	3/27/2018	FOIA Enforcer	Metadata for "FOIA requests and responses" perhaps related to the employee survey files, but as of 4/3/18, the College is unsure what this request is for.	CLOSED - Response emailed 4/10/18
201827	3/27/2018	FOIA Enforcer	Metadata for FOIA requests and responses.	CLOSED - Response emailed 4/10/18
201828	3/27/2018	FOIA Enforcer	Metadata for emails regarding the comments of the Noel Levitz employee satisfaction for the years 2011, 2013, and 2017.	CLOSED - Response emailed 4/10/18
201829	3/27/2018	FOIA Enforcer	Settlement agreements from Jan 1, 2012 to March 27, 2018	CLOSED - Response emailed 4/10/18
201830	4/11/2018	Bob Williams	Names and contact information for all part time staff.	CLOSED - Responded emailed 4/17/2018
201831	4/14/2018	FOIA Enforcer	All video recordings of Dr. Laurie Borowicz, including but not exclusive to her recap of Board meetings.	CLOSED - Responded emailed 4/20/2018
201832	4/14/2018	FOIA Enforcer	Logs (metadata) of all video recordings files uploaded to YouTube	CLOSED - Responded emailed 4/20/2018
201833	4/17/2018	Bob Williams	Names and contact information for all maintenance/custodial staff.	CLOSED - Responded emailed 4/23/2018
201834	4/17/2018	Bob Williams	Names and contact info for all bookstore and cafeteria staff. Support staff contract.	CLOSED - Responded emailed 4/23/2018
201835	4/17/2018	Bob Williams	Copy of the KCSS contract.	CLOSED - Responded emailed 4/23/2018
201836	5/9/2018	Katie Finlon (Daily Chronicle)	All Title IX requests between faculty and students at Kishwaukee College over the previous 5 years.	CLOSED - Response emailed 5/11/2018
201837	5/31/2018	M AndyFarm	President's Evaluation process including public forum feedback and board evaluation feedback.	CLOSED - Response emailed 6/06/2018
201838	5/31/2018	WLBK News	Flavio Leanos-Macias application, resume and reference letters as it pertains to his employment as work for the Upward Bound Program	CLOSED - Response emailed 6/07/2018
201839	6/6/2018	SmartProcure	Any and all purchasing records from 2018-02-28 (yyyy-mm-dd) to current.	CLOSED - Response emailed 6/19/18
201840	6/8/2018	M AndyFarm	2010 referendum information and documents including copies of brochures, handouts, and/or frequently asked questions provided by Kish College to the public prior to the referendum vote.	CLOSED - Response emailed 6/13/18
201841	6/18/2018	M AndyFarm	Request of the names of the previous chief financial officers or treasures since 2010.	CLOSED - Response emailed 6/25/18
201842	6/26/2018	M Mags	Request for documents (including any presentation materials) that were distributed at the June12 Board Meeting for the agenda item:  Capital Budget- B.Nicklas & J. Hansen	CLOSED - Response emailed 6/28/18
201843	7/12/2018	Lexi Cortes (News Reporter - Belleville News-Democrat)	College President Laurie Borowicz's resume	CLOSED - Response emailed 7/18/18
201844	7/12/2018	Matt Read	All records related to the college costs of the FOIA request made by Matt Read, Sarah Marsden, Tina Hultgren, and Carolyn Kernan associated with the Fall 2018 employee satisfaction survey.	CLOSED - Response emailed 7/25/18
201845	7/18/2018	M Mags	1) Documents/expenditures for the "President Suite Remodeling". 2) Documents that show how the additional \$232,459 in painting expenditures will be used. 3) Documents that show the expense of the "Gaming Room"	CLOSED - Response emailed 7/26/18

201846	8/3/2018	John Taylor	1) Total cost to the college for hosting the event, including all supplies, tables, tents, food, drink, promotion, promotional items, extra security, overtime, entertainment, and landscaping materials (plants, pots, lawn ornaments, etc.) 2) Total cost to the college for hiring external contractors leading up to the event including marketing firms, fundraising consultants, caterers, or landscaping/garden maintenance services.	CLOSED - Response emailed 08/09/18
201847	8/7/2018	Jared Rutecki (bettergov.org)	Please provide me with records sufficient to show all cases where a plaintiff or plaintiffs were paid -- by verdict, settlement or satisfaction -- as the result of a sexual misconduct or sex/gender discrimination claim, from January 1, 2008 to the present.	CLOSED - Response emailed 08/14/18
201848	8/9/2018	John Taylor	1) The contract between Kish and Blumen Gardens for the "maintenance and repair work (that) was necessary due to heavy rains in the area" 2) Records or information held by Kish that shows the date(s) the work by Blumen Gardens was done.	CLOSED - Response emailed 08/16/18
201849	8/15/2018	Mark Guethle	Copies of certified payroll records for Capital Painting, in regards to the recent Gymnasium painting project.	CLOSED - Response emailed 08/22/18
201850	8/21/2018	M AndyFarm	1) The receipt or detailed invoice for the \$40,000 emergency landscaping expenditure approved by the board on August 14, 2018. 2) The names, position, and date of separation for all non-union employees who have resigned from Kish since May 1, 2018.	CLOSED - Response emailed 08/28/18
201851	8/21/2018	John Taylor	1) Per the policy on the Kish website (5.11), provide the documents or emails or texts that show the approval of these emergency expenditures by the president or his or her designee along with the date of that approval. 2) Provide the document that shows the deductible amount in the school's property/casualty insurance policy for property damage 3) Provide a copy of the claim the school filed for the damage that resulted as a result of the emergency that required the \$40,000 of expenditure 4) Provide documents, emails, or texts that show how the emergency required the school to purchase 75 hydrangeas for \$3,819 5) Provide documents, emails, or texts that show how the emergency required the school to hire someone to weed 6) Provide documents, emails, or texts that show how the emergency required the school to hire someone to create tree rings	CLOSED - Response emailed 08/28/18
201852	8/28/2018	M AndyFarm	1) Please provide the names and titles of Kish administrators on the payroll during the fall of 2015 (feel free to choose a date of your convenience). 2) Provide the names and titles of all Kish administrators on the payroll as of August 28, 2018. 3) Provide a blank copy of the Exit Interview form used when employees leave the school 4) Provide the presentation and documents for the "Strategic Planning Draft Document" presented at the August 14, 2018 meeting.	CLOSED - Response emailed 09/05/18
201853	9/4/2018	M AndyFarm	Fall 2018 enrollment data and credit hours	CLOSED - Response emailed 09/12/18
201854	9/5/2018	John Taylor	1) The names of all members of the school's foundation board as of June 1, 2018. 2) Documents that show any payments the school made to any foundation member or their business from January 2016 to current (Sept 4, 2018) 3) All emails, texts, or other communication regarding Blumen Gardens, the cost of the work they did, the planning of the work they did, and all matters related to the \$40,000 of expenditure approved by the board August 14. 4) The school's policy or procedure for retaining and destroying e-mails and texts	CLOSED - Response emailed 09/12/18
201855	9/11/2018	M AndyFarm	1) Contract between the school and JNS. Also, include all invoices or money paid to JNA in 2017 and 2018	CLOSED - Response emailed 09/18/18
201856	9/14/2018	John Taylor	1) Document that shows how the college accomplishes their records disposal policy (i.e. the length of time necessary to retain such records as payroll information, state grants programs, all financial records of the institution, and personnel records). 2) Name and contact information for the Vice President of Institutional Effectiveness	CLOSED - Response emailed 09/21/18

201857	9/17/2018	M AndyFarm	<p>1) Total cost for the new photos of the Board that are on the website (individual and group pictures)</p> <p>2) All invoices regarding the new Board of Trustees display unveiled this past weekend, including the cost of photos, signage, design, and framing.</p> <p>3) Total amount of Foundation salaries, benefits, and other foundation expenses/transfers paid by kish in FY18.</p> <p>4) Total amount of Foundation salaries, benefits, and foundation expenses/transfers budgeted to be paid by kish in FY19.</p>	CLOSED - Response emailed 09/24/18
201858	9/18/2018	M AndyFarm	List of all resignations since August 1	CLOSED - Response emailed 09/19/18
201859	9/19/2018	SmartProcure	Purchasing records from 2018-06-18 to current	CLOSED - Response emailed 09/26/18
201860	9/24/2018	M AndyFarm	<p>1) The document(s) where you noted the date a member of the public body received written requests on Sept 4 and Sept 10.</p> <p>2) The document(s) where you made a notation of day the school's response was due.</p> <p>3) Provide a document or email that shows the date the school submitted the final response to information requests received by your public body on Sept 4, 2018 and Sept 10, 2018.</p> <p>4) Provide the completed Exit Interview forms (I understand they may need to be completely redacted) for the following former employees: John Acardo, Michele Bolden, Matthew Feuerborn, Kevin Fuss, Rob Galick, Sedgwick Harris, Marshall Hayes, Mark Lanting, Jaime Long, Nancy Partch, Sara Pohl, and Beth Young.</p> <p>5) Provide a copy of the most recent letter (or e-mail ) the school sent to the Public Access Counselor that identified who the school's OMA Designee(s) are.</p> <p>6) Provide the most recent document or certificate that shows when the OMA Designee(s) completed the Public Access Counselor's OMA electronic training, as is listed here: <a href="http://foia.ilattorneygeneral.net/pdf/Open_Meeting_Act_Designees.pdf">http://foia.ilattorneygeneral.net/pdf/Open_Meeting_Act_Designees.pdf</a></p> <p>7) If not on the website, please provide the e-mail address of the school's OMA Designee</p>	CLOSED - Response emailed 10/01/18
201861	10/3/2018	M AndyFarm	Change response date on previous request dated September 18, 2018	CLOSED - Response emailed 10/10/18
201862	10/5/2018	Databid	Request for the bid opening tabulation or apparent low bidder on the baseball netting replacement	CLOSED - Response emailed 10/10/18
201863	10/9/2018	M AndyFarm	<p>1) List of all school employees who resigned or who were terminated from Sept 1, 2018 to October 8, 2018.</p> <p>2) Documents that show the school fulfilled their part of the contract language for Jaime Long, Mark Lanting, and Matt Feuerborn. In other words, please send me copies of the document(s) that demonstrates the school's: mutual consent, or redacted permanent disability documents, or the termination for cause documents.</p> <p>3) The "key indicators" information shared at the Board meeting on October 9.</p>	CLOSED - Response emailed 10/17/18
201864	10/10/2018	Chicagoland Construction	Request for the bid opening tabulation or apparent low bidder on the baseball netting replacement	CLOSED - Response emailed 10/11/18
201865	10/10/2018	iParametrics	Emergency Planning and Training Services RFP Proposals and evaluation sheets	CLOSED - Response emailed 10/11/18
201866	10/18/2018	M AndyFarm	Provide the documents, memos, emails, or minutes from a meeting that demonstrate how Kishwaukee College fulfilled its contract obligations under the termination portion of the employment contracts it entered into with Jaime Long, Mark Lanting, and Matt Feuerborn.	CLOSED - Response emailed 10/25/18
201867	10/23/2018	Matt Read	<p>1) All written policies of Kishwaukee College related to the assignment of keys to classrooms including the date in which the policy was ratified.</p> <p>2) The key request form for Matt Read for classroom B-2307.</p> <p>3) The key request form for all faculty members for classroom key requests, specifically the rationale for the key request, from January 2017 through the present date.</p>	CLOSED - Response emailed 10/30/18
201868	10/26/2018	M Mags	Copy, or a link to a copy, of the AQIP Pathway Systems Appraisal Report.	CLOSED - Response emailed 11/02/18
201869	10/30/2018	Phi Nguyen (marketsphere.com)	<p>1) Outstanding and refundable credit balances.</p> <p>2) Checks exempt from Unclaimed Property Reporting.</p> <p>3) Unclaimed, uncashed, undeliverable, staled-dated, voided, overdue and/or outstanding payments or checks/warrants issued and owed by Kishwaukee College</p>	CLOSED - Response emailed 11/14/18
201870	11/6/2018	Jared Rutecki (bettergov.org)	School's total compensation in payroll expenditures for the year 2017 for the athletic department, including salary and all additional payments.	CLOSED - Response emailed 11/08/18

201871	11/7/2018	Chicagoland Construction	Bid Results/Tabulations or Award for 11/02/2018 Kishwaukee College – Carpeting Services.	CLOSED - Response emailed 11/14/18
201872	11/7/2018	Databid	This is a request for the list of companies who turned in proposals on the above mentioned project that was due November 2, 2018	CLOSED - Response emailed 11/14/18
201873	12/3/2018	Eric Hermann	1) Any email communications between Tom Choice and Rob Galick from May 15, 2012 to June 15, 2012 regarding payband or wage formula for Toni Malley. 2) Any email communications between Tom Choice and Mary Haub from May 15, 2012 to June 15, 2012 regarding payband or wage formula for Toni Malley.	CLOSED - Response emailed 12/05/18
201874	12/5/2018	M AndyFarm	1) Please provide a list of all employee separations from October 1 to December 5, 2018. 2) Meeting minutes referenced in Chair Johnson's August 29th e-mail.	CLOSED - Response emailed 12/12/18
201875	12/11/2018	John Taylor	Copy of the actual bill/invoice for chair Bob Johnson's airfare to Washington DC	CLOSED - Response emailed 12/18/18
201876	12/19/2018	John Taylor	1) Copy of the Travel Reimbursement Request Form Mr. Johnson submitted for the ACCT Legislative Summit. 2) Copy of the conference agenda/program/meeting guide	CLOSED - Response emailed 12/20/18
201877	12/21/2018	J Martinez	Copy of Kishwaukee colleges Community College Business Enterprise Program FY 2018 annual report.	CLOSED - Response emailed 12/24/18