



## Adding Oneself to a Waitlist:

- 1) After adding desired sections to your schedule click **Register Now**.
- 2) All courses will be yellow until you register for it.

Plan your Degree and Schedule your courses

Schedule | Timeline | Advising | Petitions & Waivers

Fall 2017

Remove Planned Courses Register Now

Planned: 14 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am		PSY-102-3001		PSY-102-3001			
9am			ENGL-103-3013		ENGL-103-3013		
10am							
11am		BUS-103-3003		BUS-103-3003			
12pm							
1pm							
2pm		MAI-208-3002		MAI-208-3002			
3pm							
4pm							
5pm							
6pm							
7pm							

PSY-102-3001: Intro Psychology

Registered, but not started

Credits: 3  
Grading: Graded  
Instructor: TBD  
8/21/2017 to 12/15/2017  
Seats Available: 30

Drop

View other sections

- 3) As soon as you register, it will turn green.

PSY-102-3001: Intro Psychology

Registered, but not started

Credits: 3  
Grading: Graded  
Instructor: TBD  
8/21/2017 to 12/15/2017  
Seats Available: 30

Drop

View other sections

	Sun	Mon	Tue	Wed	Thu
7am					
8am		PSY-102-3001		PSY-102-3001	
9am					
10am					
11am					
12pm					

- 4) **NOTE: Waitlist courses will NOT turn green.** You must add yourself to a wait list individually by section simply by clicking **Waitlist**.



The screenshot shows a course schedule for Fall 2017. On the left, a course card for 'CRJ-101-3002: Intro to Criminal Justice' is highlighted in yellow. The status is 'Planned'. Below the course name, it lists 'Credits: 3', 'Grading: Graded', 'Instructor: Dammon, D', and '8/21/2017 to 12/15/2017'. A 'Waitlist' button is visible. The main grid shows the course is scheduled for 8am-9am on Monday, Tuesday, Wednesday, and Thursday. The course card on the left also shows a 'Drop' button.

5) After clicking **Waitlist** and processing is completed, the course will display **Drop Waitlist**. This now indicates you are added to the wait list.

\*\*\*Your course will show as yellow with red lines around it because you are not registered yet. Once you are able to register it will turn green\*\*\*

The screenshot shows the same course schedule. The course card for 'CRJ-101-3002: Intro to Criminal Justice' is now highlighted in yellow with a red border. The status is 'Waitlisted'. The 'Drop Waitlist' button is now visible. The main grid shows the course is scheduled for 11am-12pm on Monday and Tuesday. The course card on the left also shows a 'Drop' button.

**NOTE:** After adding yourself to a waitlist make sure to **check your email every day**. You will have 48 hours to respond in order to get registered for a class.