**Meeting Date:** April 19th, 2018

**Time:** 6:00pm to 7:00pm

**Location:** A-1410d (by the CT Division Office)

**Agenda:**

1. Welcome and Introductions
2. Consent Agenda:
   1. Minutes from October 2017 meeting
   2. Enrollment Data
      1. Fall/Spring 2017/2018 Enrollment Data
      2. Recruitment of students update – See below
3. Department Name Change
   1. Electronics and Industrial Automation
   2. Your thoughts?
4. Recruitment and Student Enrollment
   1. Kish has been actively working with local high schools to boost student enrollment.
   2. No data yet
5. Curriculum Updates
   1. ELE 113 Update
      1. Looking for additional ideas for this class
      2. Electrical wall will be built during Summer 2018
      3. Need more service panels
   2. ELE130 PLC I & II Update
      1. Servo System will be installed
         1. Install 2 axis servo for each station
         2. One station per year
   3. Robotics
      1. Still moving forward with implementing this course
      2. Utilize VEX Robotics
      3. Class would entail 3 Credits (2 Lecture/ 2Lab)
      4. We are still looking at options for an Industrial Robot
   4. Soldering and circuit build for through-hole and Surface Mount
      1. Plan is to expose students to in-depth soldering skills for through hole and SMD
6. Student Employment and Internships
   1. We have 1 intern
   2. 2 employed at Fermi Lab
   3. 1 Algus Packaging
   4. 2 at Rochelle Foods
7. Conference Ideas
   1. I am looking for conferences to attend in the near future; I would like to keep up with the industry.
8. Adjournment/Next meeting date – October 18th, 2018

**Questions for employers:**

1. What are the current or projected employment needs of your organization for RN’s and CNA’s over the next 2-3 years?
2. Are the majority of your new entry-level positions filled by individuals with previous training or candidates you are training in-house?
3. Do the Kishwaukee College Nursing and CNA programs provide the level of education and training that you require of new employees? Too much or too little?
4. If there is an employer demand for CNA’s and RN’s what are your recommendations for getting more students into this training pipeline?
5. To what extent are you willing to help support the efforts necessary to grow enrollments and support the program?